

CALLEGUAS MUNICIPAL WATER DISTRICT

2100 Olsen Road, Thousand Oaks, California 91360
www.calleguas.com

BOARD OF DIRECTORS MEETING

January 03, 2024, 5:00 p.m.

AGENDA

Written communications from the public must be received by 8:30 a.m. on the Thursday preceding a regular Board meeting in order to be included on the agenda and considered by the Board at that meeting. Government Code Section 54954.2 prohibits the Board from taking action on items not posted on the agenda except as provided in Subsection 54954.2(b).

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

BOARD OF DIRECTORS

Scott H. Quady, President
Andy Waters, Vice-President
Raul Avila, Secretary
Jacquelyn McMillan, Treasurer
Thibault Robert, Director

2. PUBLIC COMMENTS

This portion of the agenda may be utilized by any member of the public to address the Board of Directors on any matter within the jurisdiction of the Board that does not appear on the agenda. Depending on the subject matter, the Board of Directors may be unable to respond at this time, or until the specific topic is placed on the agenda at a future CMWD Board Meeting, in accordance with the Ralph M. Brown Act. Please limit remarks to three minutes.

To participate:

<https://us06web.zoom.us/j/86320297528?pwd=TEpmRGdsTk4xbG5FMkpuc0MwNTZxdz09>

Phone # +1 (720) 707-2699 *825427# (Denver)

Meeting ID: 863 2029 7528

Password: 825427

3. PRESENTATION

4. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

Consideration of any items that require addition to the agenda due to the existence of an emergency situation, the need to take immediate action, and requests for remote participation due to emergency circumstances.

5. CONSENT CALENDAR

Consent Calendar items are to be approved or accepted by vote on one motion unless a Board member requests separate consideration. If any Board member requests that an item be removed from the Consent Calendar for further discussion, it will be moved to the first item on the Action Items portion of the Agenda.

- A. Approve the Minutes of the December 20, 2023 Regular Board Meeting
- B. Receive and affirm the Payment Register for the District's activities from November 28, 2023 to December 25, 2023
- C. Approve the purchase of new server and storage devices for the administrative network in the amount of \$179,714
- D. Adopt Resolution 2082, Authorizing the Manager of Finance to negotiate the terms of a line of credit in an amount not to exceed \$20,000,000 and providing for other matters properly relating thereto

6. ACTION ITEMS

Action Items call for separate discussion and action by the Board for each agenda item.

7. REPORTS

Report items are placed on the agenda to provide information to the Board and the public and no Board action is sought.

A. GENERAL MANAGER AND STAFF REPORTS

- 1. Monthly Status Report
- 2. November 2023 Financial Report - Dan Smith, Manager of Finance

B. GENERAL COUNSEL REPORT

- 1. General Counsel's Report

C. BOARD OF DIRECTORS REPORTS

- 1. Board Member Reports on Ancillary Duties
Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.
 - a. Report of ACWA Region 8 Director
 - b. Report of ACWA Joint Powers Insurance Authority Representative

- c. Report of Association of Water Agencies of Ventura County Representative
 - d. Report of Fox Canyon Groundwater Management Agency Representative
 - e. Report of Metropolitan Water District Director
 - f. Report of Ventura LAFCo Commissioner
 - g. Report of Ventura County Regional Energy Alliance Representative
 - h. Report of Ventura County Special Districts Association Representative
2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties
Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.
 3. Discussion regarding upcoming meetings to be attended by Board members
 4. Request for Future Agenda Items

8. CLOSED SESSION

- A. Pursuant to Government Code §54956.9(d)(2) – Conference with Legal Counsel – Anticipated Litigation; 1 case.

9. ADJOURNMENT to Special Board Meeting January 24, 2024 at 5:00 p.m.

Note: Calleguas Municipal Water District conducts in-person meetings in accordance with the Brown Act. The District has also established alternative methods of participation which permit members of the public to observe and address public meetings telephonically and/or electronically. These methods of participation can be accessed through the internet link provided at the top of this agenda.

In addition to the above referenced methods of participation, members of the public may also participate by submitting comments by email to info@calleguas.com by 5:00 p.m. on the calendar day prior to the public meeting. Email headers should refer to the Board meeting for which comments are offered. Comments received will be placed into the record and distributed appropriately.

Agendas, agenda packets, and additional materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available on the District website at www.calleguas.com

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Secretary to the Board in advance of the meeting to ensure the availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
December 20, 2023

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Scott Quady, President of the Board, at 5:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters: Scott Quady, President
Raul Avila, Secretary
Jacquelyn McMillan, Treasurer
Thibault Robert, Director

Directors Absent: Andy Waters, Vice-President

Staff Present at District Headquarters: Kristine McCaffrey, Deputy General Manager
Fernando Baez, Manager of Engineering
Grant Burton, Manager of Human Resources and Risk Management
Henry Graumlich, Associate General Manager – Water Policy and Strategy
Jennifer Lancaster, Manager of Water Resources
James Mojica, IT Specialist
Ian Prichard, Associate General Manager – Strategic Policy Implementation
Wes Richardson, Manager of Information Technology
Dan Smith, Manager of Finance
Kara Wade, Clerk of the Board

Staff Present via Videoconference: Kayde Wade, Administrative Assistant

Legal Counsel Present at District Headquarters: Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

2. PUBLIC COMMENTS

None

3. PRESENTATION

- A. Presentation of ACWA JPIA President's Special Recognition Award Certificates

The Manager of Human Resources and Risk Management presented ACWA JPIA President's Special Recognition Award Certificates to President Quady.

4. ITEMS TO BE ADDED TO THE AGENDA– GOVERNMENT CODE 54954.2(b)

None

5. CONSENT CALENDAR

- A. Approve the Minutes of the December 6, 2023 Regular Board Meeting

On a motion by Director Avila, seconded by Director McMillan, the Board of Directors voted 4-0-1 to approve the Consent Calendar.

AYES: Directors Robert, McMillan, Avila, Quady

NOES: None

ABSENT: Director Waters

Director Quady said that item 7A-3 would be heard at this time

7. REPORTS

- 3. Annual Audit Report – Dan Smith, Manager of Finance

The Manager of Finance and a representative of Nigro & Nigro, the District's auditor, presented information concerning the auditor's report for the fiscal year ended June 30, 2023.

6. ACTION ITEMS

- A. Discussion regarding employee cost of living adjustment and revised salary schedule

On a motion by Director Avila, seconded by Director Robert, the Board of Directors voted 4-0-1 to approve the cost of living adjustment of 2.8% and revised salary schedule beginning January 01, 2024 and July 01, 2024.

AYES: Directors Robert, McMillan, Avila, Quady

NOES: None

ABSENT: Director Waters

7. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. General Manager's Report

The Deputy General Manager reported on meetings attended and matters of interest to the Board of Directors.

2. November 2023 Water Use and Sales, October 2023 Power Generation, and November 2023 Investment Summary Reports – Dan Smith, Manager of Finance

The Manager of Finance presented the reports and responded to questions from the Board.

4. Imported Water Supply Conditions Report – Jennifer Lancaster, Manager of Water Resources

The Manager of Water Resources said that the Imported Water Supply Conditions Report that will be released in mid-January should demonstrate some improvement due to additional precipitation.

5. "Building Resilience Through..." Series of Flyers - Jennifer Lancaster, Manager of Water Resources

The Manager of Water Resources presented three flyers regarding "Building Resilience Through...Interconnections, Landscape Transformation, and Water Use Efficiency." She said that these flyers will be shared by Calleguas and its purveyors to inform the public of work that has been completed and is being undertaken to improve water supply reliability and resilience.

6. Construction Updates – Fernando Baez, Manager of Engineering

The Manager of Engineering updated the Board on the following projects:

- Lake Sherwood Pump Station Rehabilitation
- TOD Pump Station Rehabilitation
- Las Virgenes-Calleguas Interconnection

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

District Counsel reported on various legal services provided since the last Board meeting.

C. BOARD OF DIRECTORS REPORTS

1. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

a. Report of ACWA Region 8 Director

No report

b. Report of ACWA Joint Powers Insurance Authority Representative

No report

c. Report of Association of Water Agencies of Ventura County Representative

Director Avila said that he attended the AWA Year-End Corporate Night on December 12.

d. Report of Fox Canyon Groundwater Management Agency Representative

Director Avila said that he attended the Las Posas Groundwater Basin Policy Advisory Committee (PAC) Meeting on December 18. He noted that the Associate General Manager – Strategic Policy Implementation was designated as the Chair of the PAC. He mentioned funding may be required to provide appropriate administrative support for the Chair.

e. Report of Metropolitan Water District Director

Director McMillan referenced her written report on the Metropolitan meetings she attended from December 7 to 20. Director McMillan's report is attached and made part of these minutes.

f. Report of Ventura LAFCo Commissioner

No report.

g. Report of Ventura County Regional Energy Alliance Representative

No report

h. Report of Ventura County Special Districts
Association Representative

No report

2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties *Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.*

Board members provided reports on various meetings that they attended which are subject to the District's reimbursement policy.

Director McMillan said that she and Director Avila attended the Public Engagement Communications and Legislative Affairs Committee on December 11. Committee items discussed were the 2024 Strategic Communications Plan, the Landscape is Change Campaign, social media, and public engagement.

Director McMillan said that she and Director Waters attended the Finance Committee Meeting on December 13. Committee items discussed were the fiscal year 2022-23 annual audited financial statements and the other post-employment benefits (OPEB) and pension liabilities.

Director Avila said that he and Director Robert attended the Engineering and Construction Committee meeting on December 14. Committee items included a tour of the confined space entry and rescue training facility and discussion of the 5-year capital improvement program.

3. Discussion regarding upcoming meetings to be attended by Board members

The Deputy General Manager requested that the second Board Meeting in January be moved from January 17 to January 24. It will be a Special Board Meeting. The Board agreed.

4. Request for Future Agenda Items

None

8. INFORMATION ITEMS

A. WRITTEN COMMUNICATION

1. Letter Supporting Metropolitan Programs for Surplus Water Management, from Metropolitan Member Agency Managers to Metropolitan General Manager, December 6, 2023.
2. Calleguas Staff Response to Metropolitan Climate Adaptation Plan for Water (CAMP4W) Request for Comments on CAMP4W Task Force Draft Evaluative Criteria, Associate General Manager (Strategy & Policy) to CAMP4W staff, December 8, 2023.

9. CLOSED SESSION

None

10. ADJOURNMENT

Director Quady declared the meeting adjourned at 6:02 p.m.

Respectfully submitted,

Raul Avila, Board Secretary

SCOTT H. QUADY, PRESIDENT
DIVISION 2

RAUL AVILA, SECRETARY
DIVISION 1

THIBAUT ROBERT, DIRECTOR
DIVISION 4



ANDY WATERS, VICE PRESIDENT
DIVISION 3

JACQUELYN MCMILLAN, TREASURER
DIVISION 5

ANTHONY GOFF
GENERAL MANAGER

BOARD MEMORANDUM

Date: January 3, 2023
To: Board of Directors
From: Dan Smith, Manager of Finance
Subject: Payment Register: 11/28/23 – 12/25/23

Objective: Report to the Board all payments made by the District by check, EFT (Electronic Fund Transfer) or ACH (Automated Clearing House) payment.

Recommended Action: Receive and file the report

Budget Impact: None. All items were paid in accordance with the budget.

Discussion: Once a month, staff reports to the Board all of the payments made to vendors of the District by check or EFT. The current register covers the period from November 28, 2023 through December 25, 2023.

Attachment:
Payment Register: 11/28/23 – 12/25/23



Payment Register

11/28/23 - 12/25/23



Payroll Accounts

	698,340.88
Payroll Checks/EFT Issued	



Operating Account

Checks Issued:	3,109,708.38
Electronic Fund Transfers (EFT) issued:	13,460,593.08
Total Payments	<u>\$ 16,570,301.46</u>



Total Checks & Electronic Fund Transfers for 11/28/23 - 12/25/23	<u>\$ 16,570,301.46</u>
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Payment Register

Payment Date 11/28/23 - 12/25/23

Vendor	Ck#	Pmt Date	Invoice #	Invoice Description	Invoice Amt	Proj #	Project Description	
A & M Lawnmower Shop	24381	12/20/2023	53782	Equipment Parts	44.49			
					Check# 24381 Total	44.49		
Access Control Security, Inc.	24317	12/13/2023	56000	Security Services - Nov 2023	7,581.12			
					Check# 24317 Total	7,581.12		
ACWA/Joint Powers Insurance	24249	11/29/2023	C037 - 2023-2024	Auto & General Liability Ins - 2023-2024	216,336.00			
					Check# 24249 Total	216,336.00		
	24250	11/29/2023	WC 3rd Qtr 2023	Wkr Comp C037 - Jul - Sep 2023	35,344.50			
					Check# 24250 Total			
					35,344.50			
	24304	12/06/2023	700970	2023-12 Dental/Vision	10,529.06			
					Check# 24304 Total			
					10,529.06			
Advanced Sanitation	24251	11/29/2023	13611	Septic Tank Services	495.00			
					13758	530.00		
					14006	565.00		
					Check# 24251 Total	1,590.00		
Aegeus Inspection Solutions, Inc.	24252	11/29/2023	US6-188519	LBWFP StandBy Diesel Tank # 2 Inspection	6,078.50			
					Check# 24252 Total	6,078.50		
Aflac	24305	12/06/2023	899094	2023-12 EE Paid Ins	258.49			
					Check# 24305 Total	258.49		
Airgas USA, LLC	24382	12/20/2023	9144542341	SCBA Masks	1,089.40			
					Check# 24382 Total	1,089.40		
All Air Compressor Mechanical Engineering, Inc.	24318	12/13/2023	8172	Lindero PS Service	388.00			
					Check# 24318 Total	388.00		
All Connected	24319	12/13/2023	107714	Auxiliary Support - Oct 2023	1,147.50			
					107747	13,782.44		
					107748	6,236.10		
					43669	52.55		
					Check# 24319 Total	21,218.59		
	24383	12/20/2023	107846	VoIP system replacement	1,660.00			
			43679	PSCP Connectivity	2,175.25	450	LVMWD-CMWD Interconnection	
			43683	PSCP Connectivity	3,524.19	450	LVMWD-CMWD Interconnection	
					Check# 24383 Total			
					7,359.44			

Payment Register

Payment Date 11/28/23 - 12/25/23

Vendor	Ck#	Pmt Date	Invoice #	Invoice Description	Invoice Amt	Proj #	Project Description			
Amazon Capital Services, Inc.	24384	12/20/2023	199X-16WH-9LHF	Dist. Supplies	95.98					
			19YN-VQ7G-9QG9	Turn Out Supplies	56.55					
			1CD9-MQG3-FXNG	IT Equipment	329.99					
			1F9D-TT4J-CQ4L	O&M Stock	35.26					
			1H19-RR7Y-FF9G	Safety Supplies	146.32					
			1K3K-K94W-DRN1	Dist. Supplies	290.00					
			1K6D-61YP-DDK7	Door Hook	26.78					
			1LH6-KNP3-9J4G	Unit 64 Supplies	511.04					
			1LKV-47XC-FNV6	Dist. Light Tools	40.74					
			1NDN-76V7-CR7C	O&M Stock	721.93					
			1NFX-RTK7-CNCN	Synthetic Oil	3,365.24					
			1NFX-RTK7-H11H	Sys. Maint. Supplies	269.26					
			1W6L-Q3R4-C7GT	Dist. Supplies	85.79					
			Check# 24384 Total					5,974.88		
			Aquatic Bioassay	24320	12/13/2023	CMW1123.0844	Lab Services	10,779.00		
Check# 24320 Total								10,779.00		
	24385	12/20/2023	CMW1223.0881	Lab Services	900.00					
Check# 24385 Total					900.00					
Arellano Associates	24253	11/29/2023	20374	Public Outreach Support	1,056.08	450	LVMWD-CMWD Interconnection			
					Check# 24253 Total					1,056.08
	24321	12/13/2023	20494	Public Outreach Support	3,727.85	450	LVMWD-CMWD Interconnection			
Check# 24321 Total					3,727.85					
Asana, Inc.	24386	12/20/2023	INV02533025	Enterprise Subscription 2023-2024	2,400.00					
Check# 24386 Total					2,400.00					
Aspen Environmental Group	24322	12/13/2023	3595.001-07	Environmental Services - SV Tanks	566.25	569	Simi Valley Reservoir			
Check# 24322 Total					566.25					
Association of Water Agencies-VC	24323	12/13/2023	06-15277	WaterWise Breakfast - 11/16/23	270.00					
Check# 24323 Total					270.00					
	24387	12/20/2023	06-15359	Operator Workshop - 12/05/23	45.00					
Check# 24387 Total					45.00					
Astra Backflow, Inc	24324	12/13/2023	288477	Cla-Val Parts	1,635.09					
			289038	Cla-Val Parts	39.25					
			289196	Cla-Val Parts	1,984.77					
Check# 24324 Total					3,659.11					

Payment Register

Payment Date 11/28/23 - 12/25/23

Vendor	Ck#	Pmt Date	Invoice #	Invoice Description	Invoice Amt	Proj #	Project Description	
AT&T	24254	11/29/2023	20795806	Signal Channels	1,560.88			
			20796169	Signal Channels	30.90			
						Check# 24254 Total	1,591.78	
	24255	11/29/2023	284857073-1123	Signal Channels	159.79			
24306	12/06/2023	6051834802	Signal Channels	155.20				
								Check# 24306 Total
24388	12/20/2023	20961566	Signal Channels	1,776.16				
			20961929	Signal Channels	29.25			
AutoZone Stores, LLC	24389	12/20/2023	2240532510	Battery Unit 17	156.43			
B & R Supply, Inc.	24256	11/29/2023	1900994115	Locks	284.29			
Batteries Plus	24257	11/29/2023	P63439286	Batteries	88.80			
			P65193963	Batteries	287.60			
			P67041817	Battery Charger	49.95			
						Check# 24257 Total	426.35	
24325	12/13/2023	P68134639	Batteries	166.15				
								Check# 24325 Total
Battery Power, Inc.	24390	12/20/2023	409927	4th Qtr Batteries	2,868.56			
Blois Construction, Inc.	24391	12/20/2023	11891	Construction	271,249.27	619	SMP1 Station 270+00 Leak Repair	
				Retention	(13,562.46)			
			11927	Vault Mod. for Smart Ball Inspection	18,882.93			
					Check# 24391 Total	276,569.74		
Brucar Locksmith	24258	11/29/2023	ZEOKM8	Keys	18.77			
Bureau Veritas	24326	12/13/2023	40087318	Oil Test Kits	1,868.37			

Payment Register

Payment Date 11/28/23 - 12/25/23

Vendor	Ck#	Pmt Date	Invoice #	Invoice Description	Invoice Amt	Proj #	Project Description
Burlington Safety Laboratory	24259	11/29/2023	90540	Gloves Testing	67.50		
					Check# 24259 Total	67.50	
	24327	12/13/2023	90806	Gloves Testing	50.00		
					Check# 24327 Total	50.00	
C.A. Short Company	24328	12/13/2023	PI0000094587	Service Awards	1,506.30		
					Check# 24328 Total	1,506.30	
California State Disbursement Unit	24307	12/06/2023	1516801-1123B	#200000001516801-11/30/23	180.00		
					Check# 24307 Total	180.00	
	24392	12/20/2023	1516801-1223A	#200000001516801-12/15/23	180.00		
					Check# 24392 Total	180.00	
California Water Environment Assoc (CWEA)	24260	11/29/2023	807560	Confined Space Training - Augusta	25.00		
			807561	Water Math Training - Augusta	50.00		
				Check# 24260 Total	75.00		
	24329	12/13/2023	336811-2024	Membership Renewal - Miller	241.00		
					Check# 24329 Total	241.00	
	24393	12/20/2023	808711	Training - Quintero	50.00		
			808712	Training - Quintero	50.00		
			808713	Training - Quintero	25.00		
			808715	Training - Quintero	38.00		
					Check# 24393 Total	163.00	
Calolympic Safety	24261	11/29/2023	405130	Instrument Repair	1,727.80		
					Check# 24261 Total	1,727.80	
	24330	12/13/2023	405115-1	Gas Monitors Supplies	2,491.57		
			405115-2	Gas Monitors Supplies	201.60		
				Check# 24330 Total	2,693.17		
Chandler Asset Management, Inc.	24394	12/20/2023	2311CMWD	Investment Mgmt Fees - Nov 2023	8,683.35		
					Check# 24394 Total	8,683.35	
City of Camarillo	24262	11/29/2023	70028/66640	Cons. Credit for Camarillo Clear Program	3,199.00		
					Check# 24262 Total	3,199.00	

Payment Register

Payment Date 11/28/23 - 12/25/23

Vendor	Ck#	Pmt Date	Invoice #	Invoice Description	Invoice Amt	Proj #	Project Description
City of Camarillo (continued)	24308	12/06/2023	Aug 2023	2023-08 NPV Desalter LRP Credit	71,082.67		
					Check# 24308 Total	71,082.67	
	24395	12/20/2023	37951-54676-1223	Utilities	59.23		
				Check# 24395 Total	59.23		
	24396	12/20/2023	Sept 2023	2023-09 NPV Desalter LRP Credit	78,358.67		
					Check# 24396 Total	78,358.67	
City of Los Angeles Fire Department	24263	11/29/2023	IN0347192	Haz Mat Inventory East Portal - FA0041181	600.00		
					Check# 24263 Total	600.00	
Coastal Pipco	24331	12/13/2023	S2236902.001	Piping Supplies	94.91		
			S2239908.001	Piping Supplies	288.45		
					Check# 24331 Total	383.36	
	24397	12/20/2023	S2239811.001	Piping Supplies	60.06		
			S2240093.001	Piping Supplies	501.23		
S2240539.001			Piping Supplies	85.21			
S2241032.001			Piping Supplies	158.28			
				Check# 24397 Total	804.78		
Colonial Life & Accident Ins	24309	12/06/2023	7189616-1113385	2023-12 EE Paid Ins	1,414.90		
					Check# 24309 Total	1,414.90	
ConnectWise, LLC	24332	12/13/2023	INV01009021	Perch - IT Security Service - Dec 2023	1,571.68		
					Check# 24332 Total	1,571.68	
Contractor Compliance & Monitoring	24398	12/20/2023	19679	Labor Compliance Services	1,800.00	450	LVMWD-CMWD Interconnection
			19680	Labor Compliance Services	900.00	590	TOD Pump Station Rehabilitation
					Check# 24398 Total	2,700.00	
Core & Main LP	24399	12/20/2023	T131454	Valves for Mesa Feeder	4,663.38		
					Check# 24399 Total	4,663.38	
County of Ventura	24333	12/13/2023	363118	Encroachment Permit - PE23-0780	180.00		
					Check# 24333 Total	180.00	
	24400	12/20/2023	IN0246457	Hazardous Material Fee - FA0004794	9,691.34		
				Check# 24400 Total	9,691.34		

Payment Register

Payment Date 11/28/23 - 12/25/23

Vendor	Ck#	Pmt Date	Invoice #	Invoice Description	Invoice Amt	Proj #	Project Description
D&H Water Systems	24401	12/20/2023	I2023-1610	LBWFP Annual Chlorine PM	878.38		
				Check# 24401 Total	878.38		
David Gonzales Backflow & Plumbing Svs., Inc.	24334	12/13/2023	23-1433	Backflow Testing	150.00		
				Check# 24334 Total	150.00		
DCH Ford of Thousand Oaks	24264	11/29/2023	896371	Service Unit 28	180.00		
			896733	Service Unit 63	111.15		
				Check# 24264 Total	291.15		
	24335	12/13/2023	864983	Service Unit 9	2,498.83		
			897370	Service Unit 18	1,166.74		
			897524	Service Unit 24	284.27		
			897558	Service Unit 62	119.43		
				Check# 24335 Total	4,069.27		
Dopudja & Wells Consulting, Inc.	24265	11/29/2023	1330	WRIST - Phase 1	12,230.00		
				Check# 24265 Total	12,230.00		
	24336	12/13/2023	1342	WRIST - Phase 1	13,605.00		
				Check# 24336 Total	13,605.00		
Dragon Media Co.	24310	12/06/2023	1238	Digital Flyer Creation	775.00		
			1242	Design - Strat. Plan, Turf & Barrel Workshops	1,075.00		
				Check# 24310 Total	1,850.00		
Dunn-Edwards Corporation	24266	11/29/2023	2057A02315	Paint	26.22		
				Check# 24266 Total	26.22		
Endress & Hauser, Inc.	24402	12/20/2023	6002517433	Treatment Plant Filter	993.47		
				Check# 24402 Total	993.47		
Environmental Construction, Inc.	24441	12/20/2023	590-31	Construction Retention	265,101.08	590	TOD Pump Station Rehabilitation
					(13,255.05)		
				Check# 24441 Total	251,846.03		
Eurofins Eaton Analytical, Inc.	24337	12/13/2023	3800038029	Lab Services	175.00		
				Check# 24337 Total	175.00		
Falcon Fuels	24267	11/29/2023	65054	Fuel	6,954.05		
				Check# 24267 Total	6,954.05		

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Vendor	Ck#	Pmt Date	Invoice #	Invoice Description	Invoice Amt	Proj #	Project Description
Falcon Fuels (continued)	24403	12/20/2023	65819	Fuel	7,736.49		
				Check# 24403 Total	7,736.49		
Famcon Pipe and Supply	24404	12/20/2023	5100110405.001	Piping Supplies	1,203.38		
				Check# 24404 Total	1,203.38		
Federal Express	24268	11/29/2023	8-313-27400	Express Shipping	32.70	450	LVMWD-CMWD Interconnection
				Express Shipping	32.70	614	CCSB Liner at Metrolink Sta Crossing
				Express Shipping	49.76		
			8-321-17716	Express Shipping	32.56	614	CCSB Liner at Metrolink Sta Crossing
				Express Shipping	213.48		
				Check# 24268 Total	361.20		
	24338	12/13/2023	8-328-34054	Express Shipping	133.72		
			8-334-42321	Express Shipping	23.28		
				Check# 24338 Total	157.00		
Fgl Environmental	24269	11/29/2023	316498A	Lab Services	788.00		
			317895A	Lab Services	77.00		
			318178A	Lab Services	77.00		
			318354A	Lab Services	233.00		
			318355A	Lab Services	119.00		
				Check# 24269 Total	1,294.00		
	24339	12/13/2023	318681A	Lab Services	307.00		
			318792A	Lab Services	77.00		
			318793A	Lab Services	893.00		
			318971A	Lab Services	257.00		
			319047A	Lab Services	77.00		
			319048A	Lab Services	99.00		
			319049A	Lab Services	39.00		
			319071A	Lab Services	39.00		
			319176A	Lab Services	39.00		
			319177A	Lab Services	78.00		
			319178A	Lab Services	195.00		
			319180A	Lab Services	39.00		
			319181A	Lab Services	39.00		
			319339A	Lab Services	283.00		
			319382A	Lab Services	77.00		
				Check# 24339 Total	2,538.00		
Fisher Scientific	24340	12/13/2023	8240181	Lab Supplies	2,190.13		
				Check# 24340 Total	2,190.13		

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Fisher Scientific (continued)	24405	12/20/2023	8316530	Lab Supplies	1,411.69		
			8471053	Lab Supplies	92.38		
			8471055	Lab Supplies	227.91		
				Check# 24405 Total	1,731.98		
FLW, Inc.	24341	12/13/2023	1321706	Pressure Switches and Diaphragm Seals	3,305.69		
				Check# 24341 Total	3,305.69		
Fox Canyon Groundwater Mgmt	24270	11/29/2023	2023-2	Semi-Annual GW Extraction Fees - SAES 051569	926.20		
				Check# 24270 Total	926.20		
Franchise Tax Board	24311	12/06/2023	886463872-1123B	#886463872-11/30/23	25.00		
					Check# 24311 Total	25.00	
	24406	12/20/2023	886463872-1223A	#886463872-12/15/23	25.00		
				Check# 24406 Total	25.00		
Frontier	24271	11/29/2023	2091781628-1123	Signal Channels	70.88		
			2131743676-1123	Signal Channels	70.88		
			4241537402-1123	Signal Channels	120.88		
				Check# 24271 Total	262.64		
	24342	12/13/2023	2091883352-1223	Signal Channels	2,178.92		
					Check# 24342 Total	2,178.92	
24407	12/20/2023	4241537402-1223	Signal Channels	120.88			
				Check# 24407 Total	120.88		
Gastronics, Inc.	24272	11/29/2023	15447	Safer System Parts	5,039.43		
				Check# 24272 Total	5,039.43		
Geotab USA, Inc.	24343	12/13/2023	IN363895	Vehicle GPS Service	1,125.75		
				Check# 24343 Total	1,125.75		
GI Industries	24273	11/29/2023	4556631-0283-4	Waste Removal	378.63		
				Check# 24273 Total	378.63		
	24344	12/13/2023	4556668-0283-6	Waste Removal - Recycle	188.00		
				4556694-0283-2	Waste Removal - Green	629.30	
			Check# 24344 Total	817.30			
Gold Coast Transit District	24312	12/06/2023	6622	Advertising for Landscape is Change Campaign	1,636.25		
				Check# 24312 Total	1,636.25		

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Grainger	24274	11/29/2023	9900292708	Unit 17 Tools	427.47		
			9900594590	PPE	245.27		
			9903359306	Arc Flash Hood	624.77		
			9903940147	FR Uniforms	777.21		
			9904385375	O&M Stock	79.04		
			9905247384	O&M Stock	164.65		
			9907623491	Dist. Tools	136.88		
			9911081926	Dist. Supplies	51.88		
			9913166600	O&M Stock	49.90		
			9913871647	Sys. Maint Supplies - Credit	(319.34)		
			9914054342	Dist. Supplies	85.84		
Check# 24274 Total					2,323.57		
	24345	12/13/2023	9915731443	WF Supplies	164.63		
			9916030605	PPE	516.92		
			9916284483	Safety Supplies	197.39		
			9916411706	Dist. Supplies	169.77		
			9917093479	Unit 9 Supplies - Credit	(79.04)		
			9920077519	Handheld Radio Batteries	661.14		
			9920915163	O&M Supplies	199.61		
			9924647622	Dist. Light Tools	101.94		
			Check# 24345 Total				
	24408	12/20/2023	9874741433	Control Supplies	128.54		
			9923259932	PPE	1,656.26		
			9923333729	PPE	88.67		
			9923782842	PPE	248.48		
			9928704445	PPE	777.21		
			9929104447	Vehicle Supplies	53.91		
			9930022596	O&M Stock	124.07		
			9934491623	O&M Stock	5.28		
			9934491631	PPE - Credit	(777.21)		
Check# 24408 Total					2,305.21		
Graybar Electric Company, Inc.	24275	11/29/2023	9334883993	Support Renewal Contract 2024	17,612.93		
Check# 24275 Total					17,612.93		
Gucciardo Design	24346	12/13/2023	INV-000600	Building Resilience Through Flyers	2,891.10		
Check# 24346 Total					2,891.10		

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Hamner Jewell & Associates	24409	12/20/2023	203082	ROW Services	756.94	562	Calleguas-Ventura Interconnection
			203083	ROW Services	247.50	569	Simi Valley Reservoir
			203084	ROW Correction - Reg 9	1,530.00		
			203137	ROW Services	2,828.13	562	Calleguas-Ventura Interconnection
Check# 24409 Total					5,362.57		
Hansen's Plumbing & Mechanical	24276	11/29/2023	28038-1	Plumbing Services	529.47		
			28097	Plumbing Services	1,226.55		
			28116	Plumbing Services	288.94		
Check# 24276 Total					2,044.96		
	24347	12/13/2023	28165	Plumbing Services	331.14		
Check# 24347 Total					331.14		
Home Depot Credit Services	24348	12/13/2023	8086-1123	Credit Card Charges - O&M	4,332.58		
Check# 24348 Total					4,332.58		
Hose-Man, Inc.	24349	12/13/2023	50043	Hose	146.26		
Check# 24349 Total					146.26		
Idexx Distribution, Inc.	24350	12/13/2023	3141366164	Lab Equipment	1,453.51		
			3141366165	Lab Equipment	383.21		
Check# 24350 Total					1,836.72		
Indian Springs Mfg Co Inc	24410	12/20/2023	23201183	Parts for Grimes Canyon Disinfection Facility	4,436.20		
Check# 24410 Total					4,436.20		
JPW Communications LLC	24351	12/13/2023	3170	Water Awareness Campaign - Dec 2023	3,694.33		
Check# 24351 Total					3,694.33		
Kiewit Infrastructure West Co.	24411	12/20/2023	450-26	Construction Retention	1,354,872.81	450	LVMWD-CMWD Interconnection
					(67,743.64)		
Check# 24411 Total					1,287,129.17		
Larry Walker Associates	24352	12/13/2023	244.75-3	SMP Permit Renewal	1,210.00		
Check# 24352 Total					1,210.00		
Leslie's Pool Supplies, Inc.	24277	11/29/2023	616-02-017623	Chlorine	165.86		
			Check# 24277 Total				
	24353	12/13/2023	68-02-069089	Chlorine	345.28		
Check# 24353 Total					345.28		

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Lister Rents, Inc.	24354	12/13/2023	165123.1.1	Propane	72.39						
					Check# 24354 Total	72.39					
Mac Valley Oil Company	24355	12/13/2023	23-294227	Oil	738.27						
					Check# 24355 Total	738.27					
Maulhardt Flow Testing	24278	11/29/2023	458	Wellfield Flow Meter Re-Testing	6,200.00						
					Check# 24278 Total	6,200.00					
Mc Master-Carr Supply Company	24279	11/29/2023	17347421	Dist. Supplies	350.91						
			17486743	Dist Supplies	16.43						
			17706809	Dist./Cross Training	188.34						
							Check# 24279 Total	555.68			
			24356	12/13/2023	18063438	O&M Stock	688.41				
					18334239	Dist. Supplies	99.32				
					18479478	Dist. Supplies	111.39				
Med Center	24280	11/29/2023	OCT23	Medical Services	190.00						
					Check# 24280 Total	190.00					
					24413	12/20/2023	NOV23	Medical Services	480.00		
									Check# 24413 Total	480.00	
Michael K. Nunley & Associates, Inc.	24414	12/20/2023	1039613	Engineering Consulting	47.64	589	Fairview Well Rehabilitation				
					Check# 24414 Total	47.64					
MNS Engineers	24281	11/29/2023	84725	Engineering Consulting	180.00	601	East Portal Isolation Enhancements				
					Check# 24281 Total	180.00					
Motion Industries	24357	12/13/2023	CA46-00902113	ASCO Solenoids	1,577.73						
			CA46-00902227	ASCO Solenoids	3,019.06						
							Check# 24357 Total	4,596.79			

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Napa Auto Parts	24282	11/29/2023	846373	O&M Stock	45.86		
					Check# 24282 Total	45.86	
	24358	12/13/2023	847159	Dist. Supplies	75.41		
			847555	Dist. Supplies	53.93		
		847678	O&M Stock	192.99			
		847891	Dist. Supplies	60.04			
				Check# 24358 Total	382.37		
24415	12/20/2023	849941		Wiper Blades Unit 2	31.25		
Nigro & Nigro, PC	24283	11/29/2023	19173	Audit Services	12,500.00		
					Check# 24283 Total	12,500.00	
Northern Safety Co., Inc.	24284	11/29/2023	905861529	Safety Glasses	63.45		
					Check# 24284 Total	63.45	
	24416	12/20/2023	905894405	PPE	1,015.53		
			905897682	PPE	96.53		
				Check# 24416 Total	1,112.06		
NV5, Inc.	24417	12/20/2023	361390	Construction Materials Testing	32,921.00	450	LVMWD-CMWD Interconnection
			361391	Construction Materials Testing	7,185.00	590	TOD Pump Station Rehabilitation
					Check# 24417 Total	40,106.00	
Office Depot	24418	12/20/2023	28868285	Office Supplies	1,019.19		
				Check# 24418 Total	1,019.19		
Pacific Premier Bank	24419	12/20/2023	Escrow 590-1123	Retention for Environmental Const.	13,255.05		
				Check# 24419 Total	13,255.05		
Permacolor Powder Coating	24285	11/29/2023	2311503	Dist. Supplies	3,722.07		
				Check# 24285 Total	3,722.07		
Petty Cash	24420	12/20/2023	PC 11/30/23	Petty Cash - Nov 2023	92.50		
				Check# 24420 Total	92.50		
Phoenix Civil Engineering	24421	12/20/2023	22714	Engineering Consulting	587.50	614	CCSB Liner at Metrolink Sta Crossing
			22716	Engineering Consulting	312.50	598	Broken Back Rehab, Phase 4
			22717	Engineering Consulting	16,694.25	450	LVMWD-CMWD Interconnection
					Check# 24421 Total	17,594.25	

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Ponton Industries, Inc.	24359	12/13/2023	27275-52295	LBWFP Supplies	627.42		
				Check# 24359 Total	627.42		
Printing Connection	24360	12/13/2023	71332	Business Cards - Holifield	109.08		
				Check# 24360 Total	109.08		
Quinn Company	24286	11/29/2023	WON10020710	Generator Srvc at Grimes Canyon Disinfection Facility	2,865.63		
				Check# 24286 Total	2,865.63		
	24361	12/13/2023	26290902	Generator	1,268.83		
				Check# 24361 Total	1,268.83		
Radwell International Inc.	24362	12/13/2023	34079589	Electrical Supplies	938.19		
				Check# 24362 Total	938.19		
	24422	12/20/2023	34109877	PLC Card	1,421.62		
				Check# 24422 Total	1,421.62		
Rancho Simi Recreation & Park Dist.	24423	12/20/2023	RS10018-2023	2023-24 Simi Parks Assessment	21.29		
				Check# 24423 Total	21.29		
Red Wing Business Advantage Account	24287	11/29/2023	20231110028484	Safety Shoes	675.00		
				Check# 24287 Total	675.00		
	24424	12/20/2023	20231210028484	Safety Shoes	225.00		
				Check# 24424 Total	225.00		
Regents of the University of California	24288	11/29/2023	53150	Master Gardener Irrigation Supplies	247.92		
				Check# 24288 Total	247.92		
Rincon Consultants, Inc.	24425	12/20/2023	52987	Environmental Consulting	4,281.37	536	SMP Phase 3
				Environmental Consulting	4,281.38	561	SMP Phase 4
				Check# 24425 Total	8,562.75		
Ron's Portable Welding	24289	11/29/2023	6968	Welding Services	437.50		
				Check# 24289 Total	437.50		

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Rust Automation and Controls, Inc.	24380	12/13/2023	INV45827	CL17 upgrade to CLX	4,747.43				
			INV46358	CL17 upgrade to CLX	7,461.99				
			Check# 24380 Total			12,209.42			
SAS Business Services	24426	12/20/2023	47301	Wall Signs	452.55				
					Check# 24426 Total			452.55	
Secorp Industries	24427	12/20/2023	I0084978	Monthly SCBA Inspection - Nov 2023	500.00				
					Check# 24427 Total			500.00	
Simi Hardware & Rock Depot	24428	12/20/2023	106757	O&M Stock	68.55				
					Check# 24428 Total			68.55	
Simi Lube & Oil	24363	12/13/2023	231129002	Oil Change Unit 49	64.44				
			231129004	Oil Change Unit 54	88.24				
			231129010	Oil Change Unit 55	88.24				
			231130016	Oil Change Unit 9	65.73				
			231204008	Oil Change Unit 58	88.24				
			231205007	Oil Change Unit 44	68.35				
			231205012	Oil Change Unit 48	60.51				
			Check# 24363 Total			523.75			
			24429	12/20/2023	231206001	Oil Change Unit 15	70.96		
					231207014	Oil Change Unit 53	88.73		
Check# 24429 Total			159.69						
Simi Valley Chevrolet	24364	12/13/2023	16099754	Service Unit 6	650.00				
					Check# 24364 Total			650.00	
South Coast Air Quality Mgmt	24313	12/06/2023	4261666	Annual Renewal - 23/24 Fac# 137006	504.91				
			4264575	Emissions Fees - 23/24 - FAC#137006	160.35				
			Check# 24313 Total			665.26			
Southern California Edison	24290	11/29/2023	6000015092671123	Utilities	3,797.41				
			7002185503401123	Utilities	25.74				
			7003153544211123	Utilities	59.95				
			7003154081731123	Utilities	216.22				
			7005542693601123	WF Pumping Power Costs	5,309.27				
			7005544657841123	WF Pumping Power Costs	8,780.46				
			Check# 24290 Total			18,189.05			

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Southern California Edison							
(continued)	24365	12/13/2023	7007879066911223	Pumping Power Costs	60,569.45		
				Check# 24365 Total	60,569.45		
	24430	12/20/2023	7002185503401223	Utilities	43.13		
			7003153544211223	Utilities	131.11		
			7003154081731223	Utilities	133.75		
			7003460257201223	Pumping Power Costs	60,852.77		
			7005542693601223	WF Pumping Power Costs	26,034.64		
			7005544657841223	WF Pumping Power Costs	22,238.87		
				Check# 24430 Total	109,434.27		
Southern California Regional Rail Authority							
	24431	12/20/2023	Permit Fee 2024	Santa Susana Metrolink Permit Processing Fee	6,500.00		
				Check# 24431 Total	6,500.00		
Southwest Valve & Equipment							
	24366	12/13/2023	26811B16701	Singer Main Valve Kits	16,558.33		
				Check# 24366 Total	16,558.33		
Standard Insurance Company							
	24314	12/06/2023	0017126900011223	2023-12 EE Paid	7,859.23		
				Check# 24314 Total	7,859.23		
State Water Resource Control Board							
	24432	12/20/2023	WD-0231734	Ocean Outfall Annual Permit - 2023-2024	124,345.00		
				Check# 24432 Total	124,345.00		
Sulzer Electro-Mechanical Services							
	24367	12/13/2023	PJIN00005586	Well #10 Ratchet Assembly Repair	24,203.61	618	Unplanned Pump, Hydro & Well Repairs 23-24
				Check# 24367 Total	24,203.61		
Telcom, Inc.							
	24433	12/20/2023	85160	Radio Repeater	2,303.92		
				Check# 24433 Total	2,303.92		
The Gas Company							
	24291	11/29/2023	03581318007-1123	Utilities	89.59		
				Check# 24291 Total	89.59		
	24434	12/20/2023	03581318007-1223	Utilities	279.31		
				Check# 24434 Total	279.31		
Time Warner Cable							
	24292	11/29/2023	0122407110523	Internet	1,430.16		
				Check# 24292 Total	1,430.16		
	24435	12/20/2023	0122407120523	Internet	1,430.16		
				Check# 24435 Total	1,430.16		

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Tony's Tires	24293	11/29/2023	46491	Tire Repair Unit 22	25.00		
					Check# 24293 Total	25.00	
	24368	12/13/2023	46735	Tractor Tires	270.58		
				Check# 24368 Total	270.58		
Tyler Technologies	24294	11/29/2023	045-439925	Management Services 12/2023 - 11/2024	10,503.83		
					Check# 24294 Total	10,503.83	
Underground Service Alert	24315	12/06/2023	1120230149	DigAlert Services	225.25		
			23-241711	Digalert Fees	88.22		
					Check# 24315 Total	313.47	
Universal Imaging Systems	24369	12/13/2023	448	Wide Format Plotter Repair	125.00		
					Check# 24369 Total	125.00	
Ventura County Sheriff's Office	24316	12/06/2023	4811265-1123B	#56-2016-004811265-11/30/23	50.00		
					Check# 24316 Total	50.00	
	24436	12/20/2023	4811265-1223A	#56-2016-004811265-12/15/23	50.00		
				Check# 24436 Total	50.00		
Ventura County Transportation Commission	24295	11/29/2023	9756	East Portal Power Pole Lease	200.00		
					Check# 24295 Total	200.00	
Verizon Wireless	24296	11/29/2023	9948433208	Telephone	2,286.13		
			9949206311	Signal Channels	4,479.44		
					Check# 24296 Total	6,765.57	
	24437	12/20/2023	9950878276	Telephone	2,143.89		
					Check# 24437 Total	2,143.89	
WageWorks	24297	11/29/2023	INV3583295	2022-03 Admin Fees	190.00		
			INV3816801	2022-05 Admin Fees	190.00		
			INV4033243	2022-07 Admin Fees	190.00		
			INV4355461	2022-10 Admin Fees	210.00		
			INV5559876	2023-08 Admin Fees	210.00		
					Check# 24297 Total	990.00	
24370	12/13/2023	INV5894924	2023-11 Admin Fees	205.00			
				Check# 24370 Total	205.00		

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Water Systems Consulting, Inc.	24298	11/29/2023	8565	Water Resources Implementation Strategy WRIST	31,847.50		
					Check# 24298 Total	31,847.50	
	24438	12/20/2023	8692	Water Resources Implementation Strategy WRIST	20,505.17		
					Check# 24438 Total	20,505.17	
Wells Fargo Business Card	24371	12/13/2023	0981-1123	Credit Card Charges - GM	330.60		
					Check# 24371 Total	330.60	
	24372	12/13/2023	2375-1123	Credit Card Charges - Deputy GM	1,307.60		
					Check# 24372 Total	1,307.60	
	24373	12/13/2023	2558-1123	Credit Card Charges - O&M	2,240.31		
					Check# 24373 Total	2,240.31	
	24374	12/13/2023	2649-1123	Credit Card Charges - Resources	3,426.57		
					Check# 24374 Total	3,426.57	
	24375	12/13/2023	5531-1123	Credit Card Charges - IT	119.88		
					Check# 24375 Total	119.88	
	24376	12/13/2023	5831-1123	Credit Card Charges - Strategic Planning	396.98		
					Check# 24376 Total	396.98	
	24377	12/13/2023	8040-1123	Credit Card Charges - Risk Mgmt.	114.74		
					Check# 24377 Total	114.74	
	24378	12/13/2023	5087-1123	Credit Card Charges - Risk Mgmt	1,156.64		
					Check# 24378 Total	1,156.64	
	24379	12/13/2023	2854-1123	Credit Card Charges - Exec. Secretary	8,464.05		
					Check# 24379 Total	8,464.05	
	24439	12/20/2023	6257-1123	Credit Card Charges - Eng	395.00		
					Check# 24439 Total	395.00	
Wendelstein Law Group PC	24299	11/29/2023	W 1247-1123	Legal Services	737.50	450	LVMWD-CMWD Interconnection
				Legal Services	324.50	614	CCSB Liner at Metrolink Sta Crossing
				Legal Services	24,308.00		
			W 1260-1123	Legal Services	944.00	450	LVMWD-CMWD Interconnection
				Legal Services	531.00	590	TOD Pump Station Rehabilitation
					Check# 24299 Total	26,845.00	

Payment Register

Payment Date 11/28/23 - 12/25/23

Vendor	Ck#	Pmt Date	Invoice #	Invoice Description	Invoice Amt	Proj #	Project Description
Westaire Heating & Air Conditioning, Inc.	24300	11/29/2023	20354	HVAC Services	285.00		
			20355	HVAC Services	878.60		
				Check# 24300 Total	1,163.60		
Western Propane Service	24301	11/29/2023	16204970	Propane	468.40		
				Check# 24301 Total	468.40		
Westlake Ace Hardware	24302	11/29/2023	14401889	O&M Stock	96.47		
				Check# 24302 Total	96.47		
	24440	12/20/2023	14401944	O&M Stock	145.69		
				Check# 24440 Total	145.69		
Wildwood Boots	24303	11/29/2023	243	Safety Shoes	1,435.38		
				Check# 24303 Total	1,435.38		
				Check Total	3,109,708.38		
A and B Electric Company, Inc.	2369	12/20/2023	96814	Meetings & Training	238.10		
			96815	Inspection & Consulting Services - Fairview	516.03		
			96816	Inspection & Consulting Services	9,037.42	450	LVMWD-CMWD Interconnection
			96817	Inspection & Consulting Services	14,378.73	590	TOD Pump Station Rehabilitation
			96818	Inspection & Consulting Services	11,886.16	591	Lake Sherwood Pump Station Rehabilitation
			96819	Inspection & Consulting Services	313.10	592	Lindero Pump Station Rehabilitation
				EFT# 2369 Total	36,369.54		
Best Best Krieger, LLP	2357	12/13/2023	982604	Las Posas Basin Adjudication	38,317.74		
			982605	Legal Services	4,721.50		
				EFT# 2357 Total	43,039.24		
Bondy Groundwater Consulting, Inc.	2358	12/13/2023	095-05	LPUG, FCGMA, ASR GW Support	2,136.25		
				EFT# 2358 Total	2,136.25		
Camrosa Water District	2346	12/06/2023	Oct 2023	2023-10 Round Mountain LRP Credit	7,250.00		
				EFT# 2346 Total	7,250.00		
Computershare Trust Company	2365	12/15/2023	2010B-2023B	2010 Series B Bond	2,028,230.20		
				EFT# 2365 Total	2,028,230.20		

Payment Register

Payment Date 11/28/23 - 12/25/23

Vendor	Ck#	Pmt Date	Invoice #	Invoice Description	Invoice Amt	Proj #	Project Description
Employment Development Department (EDD)							
	2347	12/06/2023	2023-11-30	2023-11-30 Payroll Taxes	24,807.45		
				EFT# 2347 Total	24,807.45		
Hach Company							
	2343	11/29/2023	13791488	System Analyzers	7,261.50		
			13810552	Lab Supplies	195.73		
				EFT# 2343 Total	7,457.23		
	2370	12/20/2023	13833011	Lab Supplies	341.12		
				EFT# 2370 Total	341.12		
ICMA							
	2355	12/06/2023	304070-457-1123B	2023-11-30 Def Comp	19,217.20		
				EFT# 2355 Total	19,217.20		
	2356	12/06/2023	803371-414-1123B	2023-11-30 RHS Plan	6,806.04		
				EFT# 2356 Total	6,806.04		
Internal Revenue Service (IRS)							
	2348	12/06/2023	2023-11-30	2023-11-30 Payroll Taxes	122,689.52		
				EFT# 2348 Total	122,689.52		
Kennedy Jenks Consultants							
	2344	11/29/2023	167262	Prop 1 Round 1 IRWM Grant Administration	1,655.00		
			167264	Prop 1 Round 2 IRWM Grant Administration	300.00		
				EFT# 2344 Total	1,955.00		
	2371	12/20/2023	167944	Engineering Consulting	3,225.00	450	LVMWD-CMWD Interconnection
			167945	Prop 1 Round 2 IRWM Grant Administration	1,980.00		
			167946	Engineering Consulting	3,022.50	480	Conejo Pump Station Rehabilitation
			167947	Engineering Consulting	4,107.44	603	Crew Building Improvements / Networking Center
			167948	Prop 1 Round 1 IRWM Grant Administration	2,580.00		
			167949	Engineering Consulting	5,522.40	592	Lindero Pump Station Rehabilitation
				EFT# 2371 Total	20,437.34		
Layne Christensen Co							
	2359	12/13/2023	2597984	Well 5 Rehab and Installation	105,568.31	610	Unplanned Pump, Hydro & Well Repairs 22-23
			2612406	Well 8 Shop work and Reinstallation	105,210.91	610	Unplanned Pump, Hydro & Well Repairs 22-23
				EFT# 2359 Total	210,779.22		
Metropolitan Water District							
	2303	11/30/2023	11256	Water Payment - Sep 2023	9,658,585.45		
				EFT# 2303 Total	9,658,585.45		
Mission Uniform Service							
	2345	11/29/2023	520462946	Mat/Towel Service	102.40		
			520507423	Mat/Towel Service	73.56		
				EFT# 2345 Total	175.96		

Payment Register

Payment Date 11/28/23 - 12/25/23

Vendor	Ck#	Pmt Date	Invoice #	Invoice Description	Invoice Amt	Proj #	Project Description
Mission Uniform Service							
(continued)	2360	12/13/2023	520564192	Mat/Towel Service	102.40		
			520610364	Mat/Towel Service	73.56		
				EFT# 2360 Total	175.96		
2372 12/20/2023 520653895 Mat/Towel Service 102.40							
				EFT# 2372 Total	102.40		
On-Site Technical Services							
	2373	12/20/2023	11133	Inspection Services	14,234.05	450	LVMWD-CMWD Interconnection
			11134	Inspection Services	12,851.56	450	LVMWD-CMWD Interconnection
				EFT# 2373 Total	27,085.61		
Perliter & Ingalsbe							
	2374	12/20/2023	18825	Engineering Consulting	27,392.50	569	Simi Valley Reservoir
			18826	Engineering Consulting	33,304.50	562	Calleguas-Ventura Interconnection
			18827	Engineering Consulting	8,212.50	590	TOD Pump Station Rehabilitation
			18828	Engineering Consulting	7,020.00	591	Lake Sherwood Pump Station Rehabilitation
				EFT# 2374 Total	75,929.50		
Pers Health							
	2349	12/06/2023	17353479	2023-12 Health Premium	174,694.18		
				EFT# 2349 Total	174,694.18		
2350 12/06/2023 17353496 2023-12 Health Premium-Board 5,441.65							
				EFT# 2350 Total	5,441.65		
Pers Retirement							
	2351	12/04/2023	2023-11-1	2023-11-1 Classic Contrib	56,255.77		
				EFT# 2351 Total	56,255.77		
2352 12/04/2023 2023-11-1P 2023-11-1 PEPRAs Contrib 22,843.59							
				EFT# 2352 Total	22,843.59		
2353 12/06/2023 2023-11-2 2023-11-2 Classic Contrib 55,500.80							
				EFT# 2353 Total	55,500.80		
2354 12/06/2023 2023-11-2P 2023-11-2 PEPRAs Contrib 22,920.22							
				EFT# 2354 Total	22,920.22		
2363 12/11/2023 2023-11-1PA 2023-11-1 Adj. PEPRAs Contrib 586.84							
				EFT# 2363 Total	586.84		
2364 12/11/2023 2023-11-2PA 2023-11-2 Adj. PEPRAs Contrib 809.07							
				EFT# 2364 Total	809.07		

Payment Register

Payment Date 11/28/23 - 12/25/23

Vendor	Ck#	Pmt Date	Invoice #	Invoice Description	Invoice Amt	Proj #	Project Description
SatCom Global Inc.	2361	12/13/2023	AI12230042	Satellite Phone	59.38		
				EFT# 2361 Total	59.38		
U.S. Bank	2366	12/15/2023	2432907	2014 Series A Bond	36,895.48		
				EFT# 2366 Total	36,895.48		
	2367	12/15/2023	2432921	2021 Series A Bond	370,345.77		
				EFT# 2367 Total	370,345.77		
	2368	12/15/2023	2433029	2016 Series A Bond	420,670.10		
				EFT# 2368 Total	420,670.10		
					EFT Total	13,460,593.08	
					Grand Total	16,570,301.46	



Payment Register - TMDL 11/28/23 - 12/25/23

TMDL Operating Cash Account

Total Checks and Electronic Fund Transfers Issued: \$ 124,262.56

Cash in TMDL Bank Account \$ 1,462,553.89

Payment Register - TMDL

Payment Date 11/28/23 - 12/25/23

Vendor	Ck#	Pmt Date	Invoice #	Invoice Description	Invoice Amt	Proj #	Project Description
Calleguas Municipal Water District	432	12/20/2023	2024-00000005	TMDL - Nov 2023	727.00		
Check# 432 Total					727.00		
Larry Walker Associates	433	12/20/2023	617.18-22	Salt & Nutrient Mgmt Plan Development	544.00		
			617.31-3	Regulatory Tracking and as Needed Support	3,309.50		
			617.32-4	TMDL Program Management & Reporting	16,027.50		
			617.33-4	TMDL Monitoring & Data Mgmt	66,046.48		
			617.34-4	CCW Salts TMDL Monitoring Program	17,497.21		
			617.35-2	Phase 1 MS4 Annual Evaluation Report	9,825.50		
			617.36-2	Phase II MS4 Annual Evaluation Report	563.50		
			617.37-2	Cal Trans Annual Evaluation Report	1,207.50		
			617.38-2	VCAILG Evaluation Report	995.75		
			617.39-4	VCAILG Evaluation Report	4,952.40		
			617.40-2	Salts TMDL Final Deadline Communication Tool	272.00		
Check# 433 Total					121,241.34		
Ventura County Farm Bureau	434	12/20/2023	11302023	TMDL - Nov 2023	2,294.22		
Check# 434 Total					2,294.22		
Check Total					124,262.56		
Grand Total					124,262.56		

SCOTT H. QUADY, PRESIDENT
DIVISION 2

ANDY WATERS, VICE PRESIDENT
DIVISION 3

RAUL AVILA, SECRETARY
DIVISION 1

JACQUELYN MCMILLAN, TREASURER
DIVISION 5

THIBAUT ROBERT, DIRECTOR
DIVISION 4

ANTHONY GOFF
GENERAL MANAGER



BOARD MEMORANDUM

Date: January 3, 2024

To: Board of Directors

From: Wes Richardson, Manager of Information Technology

Subject: Item 5.C – Approve the purchase of new server and storage devices for the administrative network in the amount of \$179,714

Objective: The purpose of this item is to ensure infrastructure reliability and enhance cybersecurity by purchasing new server and storage devices needed to replace existing equipment in the administrative network due to the equipment nearing its end-of-life.

Recommended Action: Approve the purchase of new server and storage equipment in the amount of \$179,714.

Budget Impact: This item has no budget impact, as it was budgeted for in the approved FY2023-24 budget.

Discussion:

The District's existing administrative network servers and storage devices were procured and installed in 2017. This equipment creates the virtual server system that houses all of the files and applications not associated with the SCADA system (which is on an entirely separate network for cybersecurity reasons). These servers and storage devices are nearing the end of their useful lives when their manufacturers will no longer support them. Having equipment that remains supported by the manufacturer is critical to ensure appropriate security patches are applied and replacement parts are readily available. This allows the IT Department to maximize the reliability and security of the network.

As part of the upcoming Crew Building Improvements and Networking Center Relocation (Project No. 603), which is currently out to bid, the District's networking center will be relocated. This equipment will be utilized in the relocation and transition process, reducing the need for the District to purchase extra equipment. This purchase solely covers the costs of the

equipment; labor associated with its installation will be covered as part of the above referenced capital project.

The District is procuring this equipment via a National Cooperative Purchasing Alliance (NCPA) contract, a cooperative purchasing contract available to the District. By utilizing the NCPA contract, Calleguas receives high-quality products and services at competitively-bid prices and achieves compliance with the District's Procurement Policy without having to undertake its own independent competitive bidding process.

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THIBAUT ROBERT, DIRECTOR
DIVISION 4

ANTHONY GOFF
GENERAL MANAGER



BOARD MEMORANDUM

Date: January 3, 2024

To: Board of Directors

From: Dan Smith, Manager of Finance

Subject: Adopt Resolution No. 2082, Authorizing the Manager of Finance to negotiate the terms of a line of credit in an amount not to exceed \$20,000,000 and providing for other matters properly relating thereto.

Objective: Secure a not to exceed \$20,000,000 line of credit to fund a portion of the District's current and future Capital Improvement Program.

Recommended Action: Adopt Resolution No. 2082, Authorizing the Manager of Finance to negotiate the terms of a line of credit in an amount not to exceed \$20,000,000 and providing for other matters properly relating thereto.

Budget Impact: None

Discussion: On October 18, 2023 the Board authorized the Manager of Finance to seek funding for a portion of its current and future Capital Improvement Program through a new issuance of debt financing to supplement the construction surcharge that is collected with the District's water rates. On November 8, 2023, the District issued an RFP for the purpose of soliciting proposals for securing this financing. The RFP was sent out to 20 different lending facilities. The District received three responses, all from qualified lenders.

The Manager of Finance reviewed the responses with Montague, Derosé and Associates, the District's financial advisor, and determined that Wells Fargo had presented the most favorable submittal based on price, credit strength and other criteria that were outlined in the RFP. The approval of this resolution is the next step in this process to allow the Manager of Finance the ability to negotiate with Wells Fargo and begin preparation of the documents that will be required for final Board approval of the transaction. Staff recommends approval of Resolution No. 2082.

Attachment:
Resolution No. 2082

RESOLUTION NO. 2082

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CALLEGUAS MUNICIPAL WATER DISTRICT AUTHORIZING THE
MANAGER OF FINANCE TO NEGOTIATE THE TERMS OF A
LINE OF CREDIT IN AN AMOUNT NOT TO EXCEED \$20,000,000
AND PROVIDING FOR OTHER MATTERS PROPERLY
RELATING THERETO

WHEREAS, the Calleguas Municipal Water District (the "District") is a municipal water district duly organized and existing under the Municipal Water District Law of 1911 of the State of California, being Division 20 of the Water Code of the State of California, as amended (the "Law") and, desires to obtain a tax-exempt revolving line of credit (the "Line of Credit") in an aggregate principal amount not to exceed \$20,000,000 in order to provide interim financing for the costs of certain improvements to the District's Water System, and

WHEREAS, on November 8, 2023, the District issued a Request for Proposals (the "RFP") to solicit proposals from financial institutions to provide the Line of Credit; and

WHEREAS, the District received three responses to the RFP; and;

WHEREAS, upon review of the responses to the RFP, the Manager of Finance, in consultation with Montague DeRose and Associates, LLC, the District's Municipal Advisor, determined that the proposal submitted by Wells Fargo Bank, N.A. ("Wells Fargo"), was the most favorable proposal submitted, based on price, credit strength and other factors and was based on the criteria set forth in the RFP; and

WHEREAS, the Manager of Finance request that the Board of Directors of the District (the "District Board") approve the selection of Wells Fargo as the preferred provider of the Line of Credit, and the development of documentation of the Line of Credit.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Calleguas Municipal Water District as follows:

Section 1. Approval of Preferred Provider. The findings set forth in the recitals hereof are true and correct. The District hereby authorizes the Manager of Finance to select Wells Fargo as the preferred provider of the Line of Credit, and to develop the necessary documentation for the execution and delivery of the Line of Credit. Upon completion of the documentation preparation, the Manager of Finance shall bring the Line of Credit to the District Board for approval. In the event that negotiations are not successful, the Manager of Finance shall so report to the District Board and seek further direction.

Section 2. Effective Date. This Resolution shall take effect immediately upon adoption.

ADOPTED, SIGNED AND APPROVED this third day of January, 2024.

Scott H. Quady, President
Board of Directors

I HEREBY CERTIFY that the foregoing Resolution was adopted at a meeting of the Board of Directors of Calleguas Municipal Water District held on January 3, 2024.

ATTEST:

Raul Avila, Secretary
Board of Directors

(SEAL)



General Manager's Monthly Status Report to the Board of Directors

Report for December 2023 Activities

Water Resources Implementation Strategy (WRIST)

1. The consultant team of Water Systems Consulting and Dopudja & Wells continued to develop projects, assign them into themed portfolios, and evaluate the portfolios.

Water Policy and Strategy

2. **Metropolitan Water District** — In December, the Metropolitan Water District of Southern California (Metropolitan) Board of Directors considered the following issues of particular relevance to the District. Agendas, background materials, live streaming meetings, and video archives for Metropolitan Board and Committee meetings may be accessed through the Metropolitan website, <https://mwdh2o.legistar.com/Calendar.aspx>

- *Colorado River Issues* – On December 5, the Metropolitan Board convened at Metropolitan’s guest facilities at Gene Pumping Plant (Gene Camp) for the first time ever to highlight the importance of tribal nations’ cooperation, Metropolitan desert housing issues, and the Post-2026 Colorado River reservoir operating guidelines. The U.S. Bureau of Reclamation (USBR) operates the dams associated with Lakes Powell and Mead along the Colorado River. USBR currently operates under guidelines adopted as the 2007 Interim Operating Guidelines as supplemented by the provisions of the 2019 Colorado River Drought Contingency Plan. Those operating guidelines are set to expire in 2026. USBR issued draft guidelines with an accompanying Environmental Impact Statement in April 2023. In October 2023, USBR released a revised draft which analyzed a substantially changed hydrologic projection based on a highly productive 2023 water year and proposed consensus alternative submitted by the Lower Basin states of Nevada, Arizona, and California. The allocation of the California apportionment among the seven California rights holders remains in negotiation. Under status quo arrangements, the Colorado River would be facing substantial reductions to account for the historical over-allocation of the supply, resolution of outstanding tribal nations’ rights, and the effects of climate change. Instead of allocating the scarcity, Metropolitan’s General Manager proposed an “abundance” solution of investment in new supplies and collaboration based on shared benefits. However, due to the prospect of potential substantial reductions in Colorado River supply, and associated litigation among the Colorado River parties, the Metropolitan Board adjourned to a closed session to discuss legal background and options. USBR is scheduled to adopt the new operating guidelines in mid-2026.
- *Climate Adaptation Master Plan for Water (CAMP4W)*

Member Agency Managers: On December 12, the Associate General Manager – Water Policy and Strategy participated in a member agency managers’ discussion of

the CAMP4W process. The member agency managers asked for clarification on roles, task force decision-making, and how to provide comments to inform the CAMP4W Task Force process. The member agency managers also voiced concern that the evaluative criteria process could be misused as a reductive project decision-making approach rather than facilitating a strategy that better integrates adaptive policy and infrastructure investment into a sustainable and equitable business model.

Task Force: On December 19, the CAMP4W task force of designated Board directors and member agency managers met to discuss evaluative criteria. The task force reviewed a revised version of the proposed evaluative criteria that incorporated changes based on comments from member agency managers. Metropolitan staff clarified the decision-making framework and introduced potential metrics for the evaluative criteria and time-bound targets. The task force is scheduled to meet next on January 18, 1:30 p.m. – 4:30 p.m.

3. State Water Project Dependent (SWP-D) Area Solutions

On December 12, the Deputy General Manager and Associate General Manager – Water Policy and Strategy met with executive Metropolitan staff and principal executive managers from the SWP-D member agencies to discuss the next steps to move SWP-D solutions forward. Metropolitan staff continues to work in close coordination with the SWP-D agencies most affected by Metropolitan’s constrained reliability. Metropolitan staff reviewed a tentative schedule to bring the SWP-D portfolio of solutions to Metropolitan Board committees for information in January 2024 with action items in February 2024 to consider approval of the Sepulveda Feeder Pumping Phase 2 preliminary design and the Inglewood lateral conceptual design and to add the SWP-D solutions portfolio to the Metropolitan capital improvement program.

4. Metropolitan Program Development of Extraordinary Imported Water Supplies

On December 7, the Associate General Manager - Water Policy and Strategy participated in a Metropolitan member agency workshop to develop new water management programs to manage extraordinary imported water supplies that exceed Metropolitan’s storage capacity and service area demands. The extraordinary 2023 water supply on the State Water Project (SWP) exceeded the State Water Contractors’ and State’s ability to store water for the future. At the request of member agency managers, Metropolitan staff has developed a programmatic approach to allow member agencies to store supplies beyond what Metropolitan can store or use. The program continues to be developed in cooperation between Metropolitan staff and member agency managers. District staff will continue to advocate for member agency flexibility to access these surplus supplies in the hope that Ventura County will develop a conjunctive groundwater framework that could be used to increase local resilience and reliability.

5. On December 12, the Government Relations Supervisor/PIO was interviewed on Simi Valley radio station 99.1 The Ranch. The main topic of the discussion was water conservation, classes and workshops that Calleguas offers promoting water use efficiency, plus general information about the sources of Ventura County's water supply and the district's New Model for Resilience.
6. On December 19, local NPR affiliate KCLU ran an on-air story about the grant agreement approved by the Board on December 6 between the Department of Water Resources and Calleguas for the administration of \$17.6 million in state funding for various County water projects. <https://www.kclu.org/local-news/2023-12-19/some-ventura-county-water-systems-get-a-big-financial-boost-from-the-state>
7. On December 27, the VC Star ran a Guest Column in the Opinion section, authored by the Calleguas General Manager in conjunction with the General Managers of Ventura Water, Casitas MWD, and United WCD, regarding the importance of the Delta Conveyance Project to Ventura County (article attached).

Water Resources

Water Management

8. *Calendar Year 2023 Metropolitan Cyclic Deliveries through Las Posas Aquifer Storage and Recovery (ASR) Wellfield* – The Metropolitan Cyclic Delivery Program incentivizes increased deliveries of imported water to participating member agencies and sub-agencies in surplus years. In 2023, Calleguas participated in two cyclic delivery programs: Reverse Cyclic and Cyclic Cost Offset Program (CCOP). Reverse cyclic deliveries are Metropolitan supplies that Calleguas pre-purchased in calendar year (CY) 2022. There are 2,661 AF of reverse cyclic water remaining, for which Calleguas can take delivery from Metropolitan in the future. CCOP deliveries are supplies that Calleguas purchases at the CY 2023 rate with a credit of \$264/AF applied to the deliveries. A total of 1,807.6 AF of CCOP deliveries have been certified for 2023 (July through September).

Metropolitan notified its Member Agencies that it will be terminating the CCOP program as of January 1, 2024 due to the low initial SWP allocation (10 percent). Calleguas staff are working with Metropolitan to maximize the amount of CCOP credits obtained for injection in December prior to the program termination date.

9. *Calleguas Purveyor Managers Meeting* – The District held the monthly Purveyor Managers Meeting on December 7. Topics included an update on Direct Potable Reuse Regulations (presented by Dave Pedersen, President of WateReuse California and General Manager for Las Virgenes Municipal Water District), Metropolitan updates, a WRIST update, gathering of feedback for future Purveyor Managers Meetings, and an

update on the "Building Resilience Through..." Flyer Series. The meeting concluded with a roundtable for water manager updates.

Water Use Efficiency (WUE)

10. *Turnkey Turf Transformation Project* – Inland Empire Utilities Agency (IEUA), who is managing the administration of the grant received through the Department of Water Resources (DWR) Urban Community Drought Relief Grant Program, has finalized the grant agreement with DWR. The Manager of Water Resources and Senior Communications Specialist attended a program partner meeting on November 30, where IEUA shared program updates. IEUA is developing agreements with each partner agency and a Request for Proposals for the outreach component, as well as finalizing a property qualification checklist. The checklist will outline the detailed requirements a property must meet in order to qualify for the Turf Transformation Program.
11. *Water Awareness Communications Campaign* – Calleguas continues to work with JPW Communications on promotion of "The Landscape is Change" communications campaign. Staff is exploring various campaign directions and opportunities. A major focus is the enhancement of the campaign website, landscapeischange.com, to serve as a regional information hub connecting residents to all landscaping resources, including workshops and rebates, available throughout the service area.
12. *Spring Native Garden Kit Program* – Kits went on sale November 1 and will be \$100 for orders placed in November and December. The cost will increase to \$120 per kit for orders placed on or after January 1. Calleguas is providing a \$50 "instant rebate" for each kit purchased by residents in the service area, with rebate funding provided through the Metropolitan Member Agency Administered Program. Calleguas will host a pick-up event at headquarters on March 2. See www.treepeople.org/native-garden-kit/ for more information.
13. On December 5, the District held a meeting of purveyor Conservation Coordinators and Public Information Officers (PIOs). The meeting featured a presentation by Metropolitan staff on a potential Residential Digital Marketplace program. The program would initially launch in pilot form and would enable participants to purchase a qualifying device from a Metropolitan website and receive the associated rebate instantly. Additionally, the Manager of Water Resources led a discussion on the Annual Water Use Reporting, the Senior Communications Specialist provided details on the upcoming rain barrel and native garden kit events, and the Government Relations Supervisor/PIO shared legislative updates. The meeting concluded with a roundtable discussion among purveyors.
14. On December 9, the District hosted a Rain Barrel Sale and Distribution Event. 140 barrels were purchased.

15. In December, there were 253 applications with approved reservations under the Turf Replacement Program (TRP) for a total reserved amount of \$3,189,620 in Metropolitan funding and \$268,682 in Calleguas supplemental funding. Another 19 applications are in the pre-approval stage, awaiting a confirmed reservation. These applications total \$72,110 in requested Metropolitan funding and \$1,375 in requested Calleguas supplemental funding, although funds are not committed until an application is approved and a small percentage of applications drop out at this stage. Only funding remaining available within the supplemental budget will be committed.

Since July 1, 2023, there have been 244 TRP rebates paid totaling \$1,141,668 in Metropolitan funding and \$433,311 in Calleguas supplemental funding.

For FY 2023-24, under the Device Rebate Program, there are currently 153 applications in good standing (i.e., rebate applications that have not been denied or expired due to inactivity) totaling \$34,908 in reserved Metropolitan funding. An additional 504 rebates have been paid, totaling \$75,825 in Metropolitan funding.

Upcoming Events

16. *Saturday, January 13, 9 a.m. – 11 a.m. – Hands-on Drip Irrigation Workshop*
The UC Master Gardeners of Ventura County will conduct their monthly Calleguas-sponsored drip irrigation workshop at headquarters. This hands-on class teaches participants how to convert their existing sprinkler systems to drip irrigation. Registration is required at <https://surveys.ucanr.edu/survey.cfm?surveynumber=41571>
17. *Saturday, January 13, 11 a.m. – 4 p.m. – 3rd Annual Native Plant Fest*
A free community event hosted by the Oxnard Performing Arts Center, Native Plant Fest brings together the community to celebrate and showcase local plant-inspired culture, food, traditions, and creativity. Calleguas staff will host an informational booth with educational materials and handouts, including the Garden Landscapes for Ventura County guide. For more information on the event, visit <https://www.theopac.org/native-plant-fest>.

Groundwater Resources

18. *Aquifer Storage and Recovery (ASR)* – The Contract Groundwater Manager finished processing and reviewing groundwater level data downloaded in November.
19. *Fox Canyon Groundwater Management Agency (FCGMA)* – The FCGMA Board of Directors met on December 1, 6, and 15. During these meetings, the FCGMA Board of Directors discussed future staffing needs, approved an exemption to allow the construction of a new domestic well in the Oxnard Subbasin, and approved the Las Posas Valley Watermaster initial budget and first basin assessment.

20. Groundwater storage totals through the end of November include no well production and no well injection.

Groundwater storage totals through November are as follows:

East Las Posas Wellfield Injection	0 acre-feet
East Las Posas Wellfield Allocation	11 acre-feet
East Las Posas In Lieu	6,348 acre-feet
West Las Posas In Lieu	25,192 acre-feet
Conejo Creek Project	23,453 acre-feet
United Storage	10,482 acre-feet
Oxnard In Lieu	18,060 acre-feet

Miscellaneous Water Resources Activities

21. *Calleguas–LVMWD Interconnection Public Outreach* – On November 30, the Manager of Water Resources and Senior Communications Specialist, along with other Calleguas staff members, attended the Oak Park Municipal Advisory Council Meeting. The Management Analyst and Manager of Engineering provided an update on the progress of the Calleguas-Las Virgenes Interconnection (Project No. 450).

The Senior Communications Specialist continues to respond to residents regarding construction. Staff continues to work with Arellano Associates on public outreach and engagement.

22. The District measured 2.10 inches of rainfall from December 1 to December 28 at the Lake Bard site. Measurable rainfall for the current water year, beginning October 1, is 2.61 inches.

Engineering

Construction

23. *Calleguas-Las Virgenes Municipal Water District (LVMWD) Interconnection (450)* – The contractor, Kiewit Infrastructure West Co. (Kiewit), continued work at the PS/PRS site, installing an 8-inch diameter blow-off pipeline and manhole, continuing work at the two bypass valve vaults, and backfilling around the structures. Kiewit also continued to install electrical conduits and lighting fixtures throughout the PS/PRS interior. Kiewit also installed and coated additional pipeline and fittings and began installation of ductwork inside the PS/PRS.

On the pipeline portion of the work within Lindero Canyon Road, Kiewit installed a segment of the new 30-inch diameter Interconnection pipeline across the intersection of Lindero Canyon Road and Blackbird Street, starting at the PS/PRS site and heading west across the intersection. Kiewit also re-deployed concrete k-rail barricades along both sides of Lindero

Canyon Road north of Blackbird Street to facilitate safe and efficient construction of the remaining approximately 150 feet of pipeline, a blow-off, and an air/vacuum relief valve. Kiewit relocated concrete k-rail barricades within the southbound lanes of Lindero Canyon Road at and near the intersection with Bowfield Street to provide additional work area for the construction dewatering system.

At the Triunfo Water and Sanitation District's (TWSD) new meter station located at the southeast corner of Kanan and Lindero Canyon Roads, Kiewit completed installation of a new 22-inch diameter pipeline from the isolation valve vault located just south of Kanan Road to the new meter station. Kiewit also installed a new 6-inch air/vacuum relief valve lateral pipeline from the isolation valve vault to near the meter station. Kiewit began installation of a new metering manhole and placed concrete for the meter station roof slab. Due to the complexity of working near the Kanan and Lindero Canyon Road intersection, some of this work was performed at night. Staff continued to coordinate with the City of Thousand Oaks regarding encroachment permit requirements and modified traffic control plans. LVMWD staff continues to work on programmable logic controller (PLC) programming of the PRS control panel. *(CIP Priority: High)*

24. *TOD Pump Station Rehabilitation (590)* – The contractor, Environmental Construction, Inc., completed the conduit duct demolition and installation of the parking wheel stops. The electrical subcontractor continued installation of the new switchgear and motor control center, pulled wire, and conducted wire testing and verification. *(CIP Priority: High)*
25. *Lake Sherwood Pump Station Rehabilitation (591)* – The electrical subcontractor continued installation of the temporary generator connection box and breaker. *(CIP Priority: High)*
26. *SMP 1A Station 270+00 Leak Repair (619)* – For the District's efforts in preparing for and executing the timely repair of the leak on the Salinity Management Pipeline (SMP), the project was awarded the Emergency Repair Project of the Year by the Ventura County Chapter of the American Public Works Association. The contractor, Blois Construction, continues to work on replenishing the consumed emergency repair supplies. *(CIP Priority: Not Reviewed)*

Design

27. *Conejo Pump Station Rehabilitation (480)* – Engineering staff provided final comments to Kennedy Jenks Consultants' (KJ) responses to staff comments on the Draft Preliminary Drawings. *(CIP Priority: High)*
28. *Salinity Management Pipeline (SMP), Phase 3 (536)/Phase 4 (561)* – As part of the California Environmental Quality Act process, Rincon Consultants, Inc. (Rincon) submitted a report regarding the additional cultural resources field work that was performed, which was reviewed by District staff. *(CIP Priority: Low)*

29. *Calleguas-Ventura Interconnection (562)* – Perliter & Ingalsbe (P&I) continued work on design. Engineering staff reviewed alternative alignment options prepared by P&I for the Springville section of the pipeline. Hamner Jewell & Associates (HJA) continued to contact underlying property owners where easements will be necessary to initiate the right-of-way acquisition process. (CIP Priority: High)
30. *Simi Valley Tanks (569)* – P&I continues design of elements of the project that are not dependent on the results of a site survey and geotechnical investigations. The property owner remains unresponsive to HJA’s attempts to obtain temporary right-of-entry for surveying, geotechnical exploration, and environmental field investigations. (No change.) (CIP Priority: High)
31. *Oxnard-Santa Rosa Feeder and Santa Rosa Hydro Improvements (582)* – Staff continues review of the revised 90% instrumentation plans and specifications. (No change.) (CIP Priority: Medium)
32. *Lake Bard Pump Station, Lake Bard Water Filtration Plant (LBWFP) Flowmeter, and Lake Bard Outlet Tower Improvements (587)* – KJ is preparing 100% plans and specifications. (No change.) (CIP Priority: High)
33. *Fairview Well Rehabilitation (589)* – The District continued to review the disinfection system options, necessary for delivering groundwater into the distribution system that the consultant, MKN & Associates (MKN), prepared. (CIP Priority: High)
34. *Lindero Pump Station Rehabilitation (592)* – KJ continued to work on final design and coordination with Southern California Edison (SCE) for the requirements of the new electric service. (CIP Priority: High)
35. *Calleguas Conduit North Branch (CCNB) Broken Back Rehabilitation, Phase 4 (598)* – Staff continues to review the Wiss, Janney, Elstner Associates, Inc. report with the test results from the two encasement locating tools tested at the new facility. (No change.) (CIP Priority: High)
36. *Crew Building Expansion and Networking Center Relocation (603)* – The Board authorized calling for bids at its December 6 Board meeting. A Pre-Bid Meeting and Site Visit were held for potential bidders. (CIP Priority: High)
37. *Somis Farmworker Housing SMP Discharge Station (607)* – MKN submitted the final plans and specifications. The developer, AmCal, continues to seek approval and signature of the deeds for the permanent and temporary construction easements by the underlying property owner. (CIP Priority: Medium)
38. *Wellfield No. 2 Solar System (613)* – Engineering staff is considering options for accomplishing design of the system. (No change.) (CIP Priority: Low)

39. *CCSB Strengthening for Metrolink SCORE Improvements (614)* – The District’s Request for Special Design Consideration package continues to be reviewed by Metrolink. Metrolink’s responses to the District’s comments on the draft agreement/permit for the contractor to perform the work underneath the railroad right-of-way were accepted, as advised by the District’s right-of-way legal counsel. (*CIP Priority: High*)

Studies & Planning

40. *Analysis of Wood Ranch Dam and Dikes* – The Division of Safety of Dams provided informal approval of the revised work plan. Formal approval is still pending.
41. *Pipeline Condition Assessment Program* – Staff confirmed Xylem will send staff out with a mandrel to support the District’s upcoming winter inspection to identify and address the system restrictions that prevented successful execution of the inspection this fall. Xylem will then re-attempt the leak detection test next summer when flows will be high enough to achieve the pipeline velocities required by the SmartBall system.
42. *Study of Seismic Impacts to the Santa Susanna Tunnel* – The consultant, Brierley Associates submitted the tunnel inspection work plan, which is under review by Engineering staff.

Grants & Funding Opportunities

43. *Proposition 1, Round 1 Integrated Regional Water Management (IRWM) Implementation Grant Funding* – DWR continues to review the invoices and progress reports for the third and fourth quarters of 2022 and the first, second, and third quarters of 2023. A revised request for amendment to the grant agreement was submitted to DWR to reallocate the funding from the City of Camarillo’s Recycled Water Reservoir, which is not proceeding, to the remaining three projects in the agreement (Calleguas–LVMWD Interconnection [Project No. 450], United Water Conservation District Iron and Manganese Removal Project Phase 1, and City of Ventura Eastside to Westside Waterline Interconnection Project Phase 2).
44. *Proposition 1, Round 2 IRWM Implementation Grant Funding and Urban Community Drought Relief Grant* – The Board approved the amendment to the Urban Community Drought Relief grant agreement, which incorporates both the Proposition 1 Round 2 IRWM projects and Nyeland Acres Mutual Water Co.’s project under the Urban Community Drought Relief grant program into a single grant agreement; related subgrant agreements; and a grant administration consulting contract. Staff is working with the subgrantees to execute the subgrant agreements.
45. *U.S. Bureau of Reclamation Title XVI (Water Reclamation and Reuse) Feasibility Report* – Rincon continued to prepare a Title XVI Feasibility Report for the SMP and several potential brackish groundwater desalters that could discharge into it.

Miscellaneous Engineering Activities

46. *Training* – The Project Managers provided updates on the status of their projects and two of the inspectors provided construction updates on the TOD Pump Station Rehabilitation (Project No. 590) and the Calleguas-Las Virgenes Interconnection (Project No. 450).
47. *Crestview Well No. 8 Agreement* – The Deputy General Manager met with the Crestview Mutual Water Company Board President, Board Vice President, and General Manager to discuss the status of the project.
48. *Fairview Pump Station Battery Storage System* – District staff mobilized to support Ventura Energy’s (VE) third attempt to bring the Battery Energy Storage System online. Unfortunately, the system was unable to pass Tesla’s provisioning test. VE has requested on-site support from the switchgear manufacturer.
49. *Advanced Clean Fleet Regulations and Compliance* – Staff met with Enterprise Fleet Management team to discuss potential alternative methods for compliance through a leased vehicle fleet.

Operations and Maintenance

System Operations

50. Camrosa’s Round Mountain Water Treatment Plant, the City of Camarillo’s North Pleasant Valley Desalter, and Port Hueneme Water Agency’s water treatment plant are currently online and discharging brine into the SMP.

51. The Manager of Operations and Maintenance, Operations Supervisor, and Assistant Operations Supervisor hosted an engineering class from Oaks Christian High School, which is exploring options for low-cost water filtration systems in developing countries. The students were excited to learn about the District's use of ozone. Their visit included design overview recommendations, water treatment principles, and a tour of the LBWFP.



52. Control Systems staff continued to prepare for the upcoming LBWFP operations to support the zero flow event scheduled for January 15-18, 2024. This included replacing level transmitters in the Filter Building, PLC card replacements, and programming. The LBWFP is operating in recirculation mode while final checks are being performed. TOD Pump Station is currently operating on temporary power due to the TOD Pump Station Rehabilitation

(Project No. 590). They also worked on temporary wiring issues on the TOD Pump Station discharge surge tank. By installing a highline conduit they were able to mitigate the stray current that was preventing several solenoids from operating the valves correctly. Crews also supported draining Grimes Canyon Reservoir to repair a chemical line. They modified the programming and setpoints to enable the contents of most of the tank to be injected to minimize the water that had to be discharged. Once the repairs were complete, the reservoir was returned to service and the original programming was reinstated. Lastly, crews supported two Public Safety Power Shutoff (PSPS) events that required the 2100 Olsen Rd. facility to operate on standby power for almost 24 hours straight due to high winds and potential fire concerns.

53. Control Systems staff performed preventative maintenance and routine inspection on:

- LBWFP
- Lake Bard
- East Portal Hydroelectric Generator
- Conejo Standby Power Generator
- Conejo Pump Station
- Fairview Pump Station
- Grandsen Pump Station
- Lake Sherwood Pump Station
- Lindero Pump Station No. 2 (Toe of Dam or TOD)
- Pressure Regulating Station Nos. 6 and 9
- Mesa Pressure Relief
- Grimes Canyon Reservoir
- Thousand Oaks Reservoir
- City of Simi Valley Turnouts
- City of Thousand Oaks Turnouts
- Well Nos. 5, 10, 15, and 16
- Wellfield Site

54. Distribution System staff worked with well rehabilitation contractor, Layne Christensen, to finalize repairs and return Well Nos. 5, 8, and 10 to service. Staff also reconfigured the wellfield for injection and worked with Operations to begin pre-injecting the water that will be used to support demands during the zero flow event. Injections began on December 20, and are scheduled to conclude in early January. While staff was assigned to wellfield operations, they replaced the sand separator at Well No. 11 due to thinning cylinder walls. Crews also replaced the exhaust temperature communication equipment on one of the Wellfield Emergency Generators. At the LBWFP, they addressed caustic piping and fittings in the Chemical Building as operators prepare the LBWFP for service. Lastly, the Distribution System Division continues to support the recently-developed training program working with System Maintenance Division staff. They continue to focus on annual preventative maintenance requirements on service connections.

55. Distribution System staff performed preventative maintenance and routine inspection on:

- LBWFP
- Headquarters
- Conejo Hydroelectric Generator
- East Portal Hydroelectric Generator
- Santa Rosa Hydroelectric Generator
- Springville Hydroelectric Generator
- Fairview Pump Station
- Grandsen Pump Station
- Lake Sherwood Pump Station
- Lindero Pump Station
- Pressure Regulating Station Nos. 3, 6, 6A, 8, and 9
- Calleguas Conduit North Branch Pressure Relief
- Grimes Canyon Reservoir
- Thousand Oaks Reservoir
- Conejo Standby Power Generators
- City of Simi Valley Turnouts
- City of Thousand Oaks Turnouts
- Well Nos. 2, 8, 10, and 11
- Grimes Canyon Disinfection Facility (GCDF)
- Wellfield Site



56. System Maintenance staff continued to work in teams to perform preventative pipeline maintenance on the Newbury Park Lateral. The work included traffic control and coordination with the City of Thousand Oaks. To assist Operations with water quality entering the LBWFP, crews applied copper sulfate to Lake Bard. Copper sulfate reduces algae and will enable the operators to have a more consistent filter backwashing schedule and predictable chemical dosage requirements. Crews continued to prepare equipment and facilities for the zero flow event, including coordinating rental equipment, arranging additional staff support, and testing electronics. One of the highlights this month was the opportunity to support the Engineering team and several Board members at the recently completed Confined Space Rescue Training Site for the Engineering and Construction Committee meeting. After opening the access and installing ventilation blowers, air monitoring equipment, lights, and fall protection, System Maintenance staff participated in the entry portion of the tour. During this time, they were able to demonstrate real-world field conditions and explain some of the challenges they encounter while performing confined space entries and inspections. Lastly, crews prepared the service area for the projected heavy rains by confirming drainage structures, v-ditches, and water diversion sandbagging were clear and ready.

57. System Maintenance staff performed preventative maintenance and routine inspection on:

- Headquarters
- LBWFP
- Lake Bard
- West Portal Overflow
- East Portal Hydroelectric Generator
- Springville Hydroelectric Generator
- Borchard Road Lateral
- Calleguas Conduit North Branch No. 2
- Newbury Park Lateral No. 2
- Thousand Oaks Lateral
- Conejo Pump Station
- Fairview Pump Station
- Grandsen Pump Station
- Pressure Regulating Station Nos. 4 and 6
- Calleguas Conduit North Branch Pressure Relief
- Conejo Reservoir
- Newbury Park Reservoir
- Thousand Oaks Reservoir
- Westlake Reservoir
- Conejo Standby Power Generators
- Well No. 1
- Wellfield Site

58. Water quality met all SWRCB Division of Drinking Water standards for the month of December.

59. The Conejo, East Portal, Grandsen, Santa Rosa, and Springville Hydroelectric Generators are currently available for operation and online as flow conditions permit.

Miscellaneous Operations and Maintenance Activities

60. Operations and Maintenance staff provided design reviews and other support to the Engineering Department on various projects, including:

- LVMWD-Calleguas Interconnection (Project No. 450)
- Lindero No. 2 (TOD) Pump Station Rehabilitation (Project No. 590)
- Lake Sherwood Pump Station Rehabilitation (Project No. 591)
- Lindero Pump Station Rehabilitation (Project No. 592)
- Crew Building Improvements and Networking Center Relocation (Project No. 603)

Human Resources and Risk Management (HRRM)

Human Resources

Recruitment, Selection, and Retirement

61. Jenyffer Vasquez has been hired as a Principal Resource Specialist. Jenyffer previously held similar roles with West Basin Municipal Water District and the City of Long Beach.
62. At the end of December, Bob Beamer, Senior Project Manager, will retire from the District. Bob has been with Calleguas since September 2000 and managed several critical capital projects, including both phases of Grandsen Pump Station, several phases of the SMP, and the GCDF.

Benefits

63. On December 8, staff began open enrollment for the 2024 125 Flexible Spending Plan.
64. On December 13, a representative from MissionSquare Retirement Company gave a presentation to interested District employees about the 457 retirement plan benefits offered. He provided details on the different ways to invest and fund structures and met with individual employees to discuss their accounts. This resulted in an additional four employees signing up for accounts and several employees increasing their 457 plan contributions. The District's MissionSquare representative plans to meet with employees on a quarterly basis.



Employee Engagement and Recognition

65. On December 19, HR staff hosted an All-Employee Holiday Celebration that included lunch, a dessert baking contest, and holiday raffle.
66. The Association of California Water Agencies (ACWA) Joint Powers Insurance Authority (JPIA) recognized Calleguas' Confined Space Rescue Training Facility and Tori Hren, Environmental Health and Safety (EHS) Specialist, for her contributions to the project with the ACWA JPIA H.R. LaBounty Award. This award honors water industry agencies and employees who implement significant safety program improvements.



Risk Management

67. The Emergency Response Coordinator led coordination efforts in response to multiple PSPS events, including participation in critical infrastructure coordination meetings hosted by SCE and providing updates to staff on potential impacts to District facilities. PSPS events occurred multiple times during the past month, including from December 9-10 and December 13-14.
68. On December 7, the Emergency Response Coordinator attended SCE's quarterly PSPS Advisory Board meeting. These meetings provide an opportunity for SCE to solicit feedback from critical infrastructure and public safety partners as well as deliver updates on PSPS prevention, mitigation, and response planning activities.
69. On December 11, the Manager of HRRM and the Emergency Response Coordinator participated in a kickoff workshop hosted by the City of Thousand Oaks to discuss regional evacuation planning for east Ventura County. Planning activities are in collaboration with the cities of Simi Valley and Moorpark, county agencies, and other stakeholders active during disasters, with the goal of developing a comprehensive regional evacuation plan.
70. On December 13, the Emergency Response Coordinator attended the Metropolitan Member Agencies Emergency Management meeting hosted virtually by Metropolitan staff. The meeting focused on updating emergency contact information and virtual coordination during a disaster.
71. The EHS Specialist developed and provided the following safety trainings for Calleguas employees:
 - Chemical Leak and Spill Control Plan
 - Spill Prevention Control and Countermeasures Plan
72. The EHS Specialist coordinated Permit Required Confined Space Training and High-Voltage Electrical Training for new employees by outside qualified trainers.
73. The EHS Specialist worked with Engineering and O&M to develop a safety plan to allow Board Members, as part of an Engineering & Construction Committee meeting, to enter the confined space rescue facility. This work included:
 - Developing modified confined space entry training.
 - Inspecting lifelines and safety equipment.
 - Providing personal protective equipment (PPE) as needed.
 - Acting as the on-site Entry Supervisor.
 - Providing a safety tailgate training on-site ahead of entry.
74. The EHS Specialist continues to work with the Engineering Department on a seismic reassessment of the chlorine and ammonia storage facilities at the GCDF. This assessment is

required to be revalidated every 5 years for facility locations that are regulated under a Risk Management Plan (i.e., Process Safety Management, California Accidental Release Prevention [CalARP] Program). The EHS Specialist has been in contact with the regulatory agency who has jurisdiction over the CalARP Program (Ventura County who serves as the Certified Unified Program Agencies) to verify the proposed scope of work is adequate for the facility.

75. The EHS Specialist is working with Hartford Steam Boilers to finalize the pressure vessel permitting on three units. Calleguas maintains approximately 20 air compressors and 1 propane tank that require permits from the California Occupational Health and Safety Administration.
76. The EHS Specialist continues to work with O&M to provide PPE, like gloves, masks, safety goggles, and earplugs, to employees from specialized vending machines. This will allow Calleguas to better manage supplies and ensure employees have access to supplies they need.

Finance

77. Staff processed and paid 384 invoices, totaling approximately \$16.6 million between November 28 and December 25.
78. Finance staff prepared purveyor invoices for water sales in November totaling \$10,271,914.23. Metropolitan invoiced the District for the same period a total of \$7,625,400.10.
79. The Metropolitan invoice for water purchased in October and paid in December is \$8,835,303.49.
80. The balance in the LAIF account as of November 30 was \$897,162.64. The monthly effective yield is at 3.843% for November.
81. The Los Angeles-Long Beach-Anaheim Consumer Price Index for November was down 0.4% over the past month and up 2.8% from a year ago.
82. Staff has begun the process of transferring custodial services for the 2008A Variable Rate Bonds from Bank of New York to U.S. Bank.
83. The Manager of Finance continues to work with the District's financial advisor, Montague DeRose and Associates, as well as debt counsel, Stradling Yocca Carlson & Rauth, to analyze the borrowing proposals received and prepare the legal documents needed.

84. The District's auditors, Nigro & Nigro, presented the financial statements to the Board at the December 20 Board meeting.
85. Finance staff has completed the annual actuarial valuation for the District's retiree healthcare (other post-employment benefits) and pension liability analysis. While the retiree healthcare was fully funded in the previous year, it is now funded at 96.3%. The pension liability is currently funded at 83.8%. No proposed payments are recommended for the current fiscal year.
86. Interest payments for the District's bond issuances were transferred to the custodians for payment in January. The total interest payments were \$2,856,141.55.

Information Technology

Cybersecurity

87. IT staff continue to follow up on new cybersecurity vulnerability announcements from various government agencies, as well as attend several monthly webinars regarding cybersecurity and policy development.
88. The Manager of IT investigated USB fob devices for use for multi-factor authentication when users are unable to use mobile devices. One device was selected and is being tested for effectiveness and ease of use.

Training

89. The Manager of IT continues to collaborate with Control Systems Division staff to facilitate training of staff and transition of workload previously performed by the Controls System Specialist.

Hardware and Software

90. IT staff finalized the Voice over Internet Protocol (VoIP) telephone system upgrade and provided training materials to all users.
91. IT staff coordinated with O&M and HRRM staff to support the installation of a new PPE vending machine. IT staff ordered the appropriate hardware to provide network connectivity.
92. IT staff worked with Engineering staff and DigAlert to update a mapping file in DigAlert's system to ensure that the District receives marking notifications for all of its infrastructure.

93. IT staff ordered replacement backup servers for the O&M/SCADA network that have reached end-of-life. These individual servers run the backup software for all the O&M virtual machines ensuring the SCADA network is backed up properly.
94. IT staff researched, procured, and installed a new hearing assistive device for the Board Room. This ensures the District complies with Americans with Disabilities Act requirements for the hearing impaired.
95. IT staff continues to support Centricity in the Time and Materials Tracking (TATS) replacement process. IT staff has assisted Centricity in upgrading the GIS software and creating a new duplicate database to facilitate transition to the new system.
96. IT staff ordered computers (both desktop and laptop) to replace computers that have or are about to reach end-of-life and are preparing a deployment process.
97. IT staff continues to provide help desk functions. These tasks include:
 - a. Installation and upgrade of software on District devices
 - b. Help with e-mail issues
 - c. Support with audiovisual needs for meetings in the Board Room
 - d. Support with District-issued phones



**November 30, 2023
Financial Statements**

**Calleguas Municipal Water District
Statement of Net Assets
as of November 30, 2023**

	<u>ASSETS</u>	<u>11/30/23</u>
Current Assets:		
Unrestricted Assets		
Cash		\$ 1,775,368
Investments		173,848,587
Accounts Receivable		14,771,544
Interest Receivable		1,129,167
Inventory		61,305,862
Prepaid Expenses		3,086,252
Restricted Current Assets		
Restricted Cash & Investments		275,556
Total Current Assets		256,192,337
Capital Assets:		
Land & Improvements		21,504,418
CIP		51,097,889
Distribution Facilities		586,894,217
Buildings & Improvements		28,517,563
Equipment		28,867,261
Total Capital Assets		716,881,347
Accumulated Depreciation		(249,215,572)
Capital Assets (Net of Accumulated Depreciation)		467,665,776
Total Assets		\$ 723,858,113
Deferred Outflows - Bond Refunding		4,468,445
Deferred Outflows - Pensions		7,074,733
Deferred Outflows - OPEB		1,514,149
Total Deferred Outflows		\$ 13,057,327
Total Assets & Deferred Outflows		\$ 736,915,439

Calleguas Municipal Water District
Statement of Net Assets
as of November 30, 2023

<u>LIABILITIES AND NET ASSETS</u>	<u>11/30/23</u>
Current Liabilities:	
Accounts Payable	\$ 20,185,295
Accrued Expenses	(59,347)
Interest Payable	2,495,048
Retention Payable	1,281,585
Deposits	136,508
Compensated Absences	204,407
Current portion of bonds payable	8,025,000
Total Current Liabilities	32,268,497
Long-Term Liabilities:	
Bonds payable, net of current portion	157,657,518
Compensated Absences	860,483
OPEB Liability	442,959
Pension Liability	9,134,611
Total long-term liabilities	168,095,571
Total Liabilities	200,364,068
Deferred Inflows - Pensions	1,410,124
Deferred Inflows - OPEB	994,558
Total Deferred Inflows	\$ 2,404,682
Total Liabilities & Deferred Inflows	\$ 202,768,750
Net Assets:	
Invested in capital assets, net of related debt	280,002,359
Restricted	9,744,423
Unrestricted	244,399,908
Total Net Assets	534,146,690
Total Liabilities, Deferred Inflows and Net Assets	\$ 736,915,439

**Calleguas Municipal Water District
Income Statement
Comparison for Five Months of Budget**

	Five Months of FY 2023-24 Budget	Five Months Ended 11/30/23	\$ Variance	%
Water Sales	\$ 57,796,034	\$ 55,305,722	\$ (2,490,312)	95.7%
Other Water Revenues	25,000	234,054	209,054	936.2%
Capacity Charge	2,971,225	2,968,065	(3,160)	99.9%
Readiness to serve-purveyors	3,176,158	3,159,470	(16,688)	99.5%
Recycled Water	63,279	51,271	(12,008)	81.0%
Pumping Power Revenue	467,000	570,409	103,409	122.1%
Power Generation	153,600	375,339	221,739	244.4%
SMP Fees	399,554	226,562	(172,992)	56.7%
Total Operating Revenues	<u>65,051,850</u>	<u>62,890,892</u>	<u>(2,160,958)</u>	<u>96.7%</u>
Cost of Water	42,906,220	41,016,989	1,889,231	95.6%
Capacity Reservation Charge-MWD	847,323	837,400	9,923	98.8%
Readiness to serve-MWD	3,343,324	3,356,152	(12,828)	100.4%
Recycled Water	37,188	36,556	632	98.3%
Pumping Power	828,000	889,016	(61,016)	107.4%
Total Cost of Water	<u>47,962,055</u>	<u>46,136,113</u>	<u>1,825,942</u>	<u>96.2%</u>
Salaries	4,653,390	4,382,662	270,728	94.2%
Benefits	2,186,883	2,082,793	104,090	95.2%
Fuel and vehicle exp	113,130	67,543	45,587	59.7%
Utilities	147,926	150,016	(2,090)	101.4%
Operations & Maintenance Supplies	535,971	407,700	128,271	76.1%
Office Supplies	129,447	41,728	87,719	32.2%
Outside services	1,531,137	997,995	533,142	65.2%
Consultants/Studies	1,224,847	396,534	828,313	32.4%
Permits, Leases and fees	142,640	143,860	(1,220)	100.9%
Travel & Training	77,278	48,755	28,523	63.1%
Memberships	151,920	178,588	(26,668)	117.6%
Insurance	367,650	379,772	(12,122)	103.3%
Legal	520,838	194,904	325,934	37.4%
Election Costs	0	0	0	N/C
Conservation	1,084,615	327,681	756,934	30.2%
Miscellaneous	838	642	196	76.6%
Capital Contributions	0	0	0	N/C
Total Operating Administration Expenses	<u>12,868,510</u>	<u>9,801,172</u>	<u>3,067,338</u>	<u>76.2%</u>
Operating Income	<u>\$ 4,221,285</u>	<u>\$ 6,953,607</u>	<u>\$ 2,732,322</u>	<u>164.7%</u>

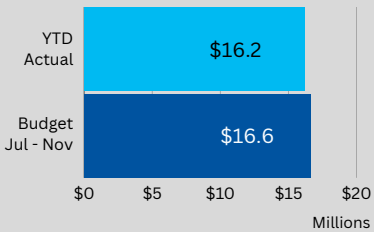
Calleguas Municipal Water District
Income Statement
Comparison for Five Months of Budget

	Five Months of FY 2023-24 Budget	Five Months Ended 11/30/23	\$ Variance	%
Operating Income	\$ 4,221,285	\$ 6,953,607	\$ 2,732,322	164.7%
Interest Income	1,302,088	1,993,189	691,101	153.1%
G/L on Investments	0	1,755,534	1,755,534	N/C
Water standby charges	28,000	0	(28,000)	0.0%
Tax Revenue	288,000	8	(287,992)	0.0%
Tax Collection, Bank & Bond Fees	(168,269)	(98,585)	69,684	58.6%
Other Income	30,307	30,446	139	100.5%
Interest and redemption expense	(2,944,338)	(2,865,800)	78,538	97.3%
Bond Premium/Discount Amortization	(99,831)	(99,834)	(3)	100.0%
Build America Bond Subsidy	0	0	0	N/C
Total non-operating revenue/Expenses	(1,564,043)	714,958	2,279,001	
Income before Capital, Contributions, & Depreciation	2,657,242	7,668,566	5,011,324	288.6%
Depreciation	(6,375,000)	(5,784,772)	590,228	90.7%
Capital Equipment > \$5,000	(470,751)	(19,511)	451,240	4.1%
Project Expense	0	0	0	N/C
Gain/(Loss) on Sale of Capital Assets	0	0	0	N/C
Grant/Capital Contribution Revenue	0	0	0	N/C
Capital Related Expenses	(6,845,751)	(5,804,284)	1,041,467	84.8%
Changes in Net Assets	\$ (4,188,509)	\$ 1,864,282	\$ 6,052,791	
Net Assets, beginning of year		532,282,408		
Net Assets, end of year		\$ 534,146,690		

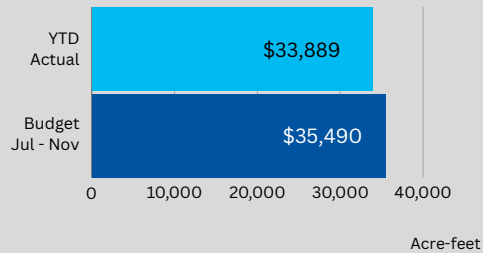
Financial Snapshot - November 2023



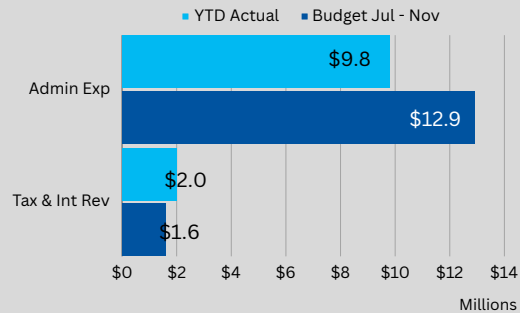
Water Revenues (Net of Water Costs)



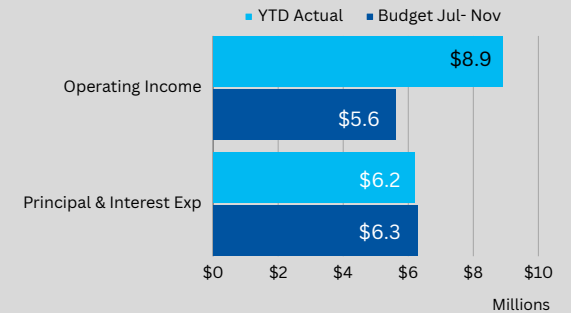
Water Sales in Acre-feet



YTD Admin Exp/Taxes and Interest Rev



YTD Operating Income / Principal & Interest Exp



Budget & Actuals for the Month of November 2023

	Budget	Actuals	\$Variance
Total Operating Revenues	\$ 10,611,196	\$ 10,115,223	\$ (495,973)
Total Cost of Water	7,796,370	7,784,297	12,073
Total Operating Admin Expenses	2,259,058	2,277,242	(18,184)
Operating Income	555,768	53,683	(502,085)
Total Non-Operating Rev/Exp	(180,366)	1,527,226	1,707,592
Capital Related Expenses	(1,328,581)	(1,130,264)	198,317
Changes in Net Assets	\$ (953,179)	\$ 450,646	\$ 1,403,825

Cash & Investment Balances

	as of October 31, 2023	as of November 30, 2023
Cash	\$ 1,926,029	\$ 1,775,368
Investments	173,134,315	173,848,587
Restricted Investments	262,237	275,556
Total:	\$ 175,322,582	\$ 175,899,512

Current Ratio

7.94

Current Assets / Current Liabilities

Measures the District's capacity to settle short-term debts using readily available assets. The higher the ratio is above 1.0, the better financial position the District is in.

Quick Ratio / Acid Test Ratio

5.94

(Current Assets - Inventory - Prepaids) / Current Liabilities

Measures the District's ability to settle debts using quick assets, which are assets readily convertible to cash within 90 days. A good quick ratio is generally considered to be 1.0 or higher.

0.28

Debt Ratio

Total Liabilities / Total Assets

Measures total liabilities as a percentage of total assets. It reflects the District's ability to use its assets to cover its debt obligations. A lower debt ratio often indicates greater stability, but industry-specific benchmarks vary. Typically, a ratio around 0.5 is considered reasonable.

1.43

Debt Service Coverage

Operating Income / (Principal + Interest)

Measures the District's ability to service debt payments by comparing its net operating income with its total debt service obligations. A 1.25 is required for the District to issue more debt per its Bond Documents. A 1.75 - 2.0 is looked on favorably when issuing new debt financing.

3.71

Times Interest Earned

(Earnings before Interest & Depreciation) / Interest Expense

Measures a portion of income available to cover future interest expenses. It reveals how many times the District could pay interest from its income. Higher ratios are more favorable, indicating stronger financial health.

Upcoming Meetings

This table includes meetings that can be attended by all Board members.

In order to ensure Brown Act compliance, a majority of members should not discuss Calleguas specific issues at meetings other than designated Calleguas Board Meetings.

Calleguas Board Meeting	Wed. 01/03, 5:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
AWA Water Issues	Tues. 01/16, 8:00 a.m.	1701 Lombard Street, Oxnard Hybrid Event
AWA-WaterWise*	Thu. 01/18, 8:00 a.m.	1701 Lombard Street, Oxnard Hybrid Event
Calleguas Special Board Meeting	Wed. 01/24, 5:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
Calleguas Purveyor Meeting	Thu. 01/25, 10:00 a.m.	2100 Olsen Road, Thousand Oaks
Calleguas Board Meeting	Wed. 02/07, 5:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
Calleguas Special Board Meeting Strategic Communications Workshop	Thu. 02/08, 1:00 p.m.	2100 Olsen Road, Thousand Oaks
AWA-WaterWise*	Thu. 02/15, 8:00 a.m.	1701 Lombard Street, Oxnard Hybrid Event
AWA Water Issues	Tues. 02/20, 8:00 a.m.	1701 Lombard Street, Oxnard Hybrid Event
Calleguas Board Meeting	Wed. 02/21, 5:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
Calleguas Purveyor Meeting	Thu. 02/22, 10:00 a.m.	2100 Olsen Road, Thousand Oaks
Calleguas Board Meeting	Wed. 03/06, 5:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
Calleguas Board Meeting	Wed. 03/20, 5:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event

** Reservations required. Contact Kara if you would like to attend.*